To Get Started:

Visit https://www.viewpointscreening.com/westerntc

***Important*** Please make sure you are entering your correct email address. You will be unable to log in or receive communications from Viewpoint Screening if your email address is not valid.

Once your order is submitted, you will receive a confirmation email containing a password. Use this info to log into your account to review other instructions you may have. You will also need this password to view your background check report.
Western Technical College has partnered with Viewpoint Screening to provide your background check and immunization management. Failure to submit an order will delay the entrance into an experiential rotation and/or school setting.

Click “Start Your Order” below and you will be directed through the application process. Once your order is submitted, you will receive a confirmation email containing a password to log into viewpointscreening.com. When your background check is completed, you can view/print a copy at viewpointscreening.com by entering your email address and password. Results are typically completed within 3-5 business days and will also be available to your school.

Step 1: Click “Start Your Order”
Step 2: Click on Program and select which option is needed
Step 3: Check you have read, understand and agree to the disclaimer
Step 4: Click to open *this form* - You must download and fill out the BID form properly and upload back into the system in order to move through to the next screen.

**Important:** All 4 pages must be provided and filled out correctly.
Step 5: Fill out **ALL** 4 pages of the BID form. Be sure to not leave any blank spaces unless they do not apply.
Step 6: Pay for your order and click Next.