

## Authorization for Payment

**I hereby authorize the following, (please print):**

Name	Student ID # or DOB	Name	Student ID # or DOB
1.		5.	
2.		6.	
3.		7.	
4.		8.	

**To take the following classes, (please check):**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Cold Water Rescue             | <input type="checkbox"/> Rapid Intervention Training | <input type="checkbox"/> Vehicle Extrication    |
| <input type="checkbox"/> Confined Space Awareness      | <input type="checkbox"/> Rope Rescue Awareness       | <input type="checkbox"/> Other (Please Specify) |
| <input type="checkbox"/> Confined Space Operations     | <input type="checkbox"/> Rope Rescue Operations      |   |
| <input type="checkbox"/> Emergency Services Instructor | <input type="checkbox"/> Trench Rescue Awareness     |   |
| <input type="checkbox"/> Farm Rescue                   | <input type="checkbox"/> Trench Rescue Operations    |   |

**Authorized Expenses, (please check):**

Term (please check):  Spring  Summer  Fall

- Tuition—Not to Exceed \$ \_\_\_\_\_
- Required Books—Not to Exceed \$ \_\_\_\_\_ *(Students responsible for picking up books.)*
- Supplies (Pencils, Pens, Paper, etc)—Not to Exceed \$ \_\_\_\_\_
- Other (Please Circle)—Not to Exceed \$ \_\_\_\_\_
- Application Fee    Background Check    Compass Test

**Billing Information:**

Agency/Company Name \_\_\_\_\_ Print Authorized Name \_\_\_\_\_

P.O./Street Address \_\_\_\_\_ **\*\*Authorized Signature\*\*** \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone Number \_\_\_\_\_

Tax Exempt (Yes or No) and Tax Exempt Number \_\_\_\_\_ Email address \_\_\_\_\_

Return Completed/Signed Authorization Form, Along With Group Registration Form to:

**Western Public Safety Training Center**  
 11177 Cty Hwy A  
 Sparta, WI 54656

Please call 608-789-4747 with questions. You may fax this form to 608-269-4073.

The agency is responsible for dropping their students and will be liable for any charges that may be applicable. **Refunds:** Refunds are based on the beginning date and scheduled length of classes and the date the class is officially dropped. Refunds are not based on whether or not the student attends the class. For all classes the refund policy is: 100% if the district cancels the class; 100% of refundable fees if the student officially drops the class before the first class meeting and has turned in the correct paperwork to Enrollment Services before the first class meeting; 80% of refundable fees if less than 11% of total class meetings have met; 60% of refundable fees if between 11-20% of total class meetings have met. No refund after more than 20% of total class meetings have met.