

District Board Regular Meeting Tuesday, October 21, 2025

WESTERN TECHNICAL COLLEGE
AUTOMOTIVE CENTER
2721 LARSON STREET, RM 139
LA CROSSE, WI 54603

District Board Members:

Ryan Alderson
Chet Doering
Janie Felton

Michelle Greendeer-Rave
Kevin Hennessey

Ken Peterson
Megan Skarlupka
MaryKay Wolf

Policy Subcommittee (Alderson, Skarlupka, & Wolf)

2:45 p.m.

District Board Regular Meeting | Open Session

3:00 p.m.

District Board Regular Meeting | Closed Session (*Immediately following Open Session*)

The Board will convene into a closed session, pursuant to Wis. Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. No action.



Scan here to access current and past agendas as well as approved minutes. They can also be found at:
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz pintzj@westerntc.edu.

Western Technical College

District Board Meeting Agenda

Tuesday, October 21, 2025

Call to Order

October 21, 2025, meeting of the Western Technical College District Board, as well as all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting has been sent to the press to inform the general public of Wisconsin about the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

Mission: Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

Tour the Automotive Center - Tour guide: Dean, Mike Poellinger

Election of Chairperson

Action

X

DBA Designee

Topics:

INFORM: Key Results Update - Wade Hackbarth and Brianne Shane	Page	4
INFORM: Review of 2025FY Operating Financial Results - Wade Hackbarth & Christina Heit		
INFORM: Referendum Polling - Amy Thornton, Julie Lemon & Wade Hackbarth		

TIFs and TIDs (new information only)

Items to be removed from the consent agenda

Approve Consent Agenda

Action

X

1) Minutes:

a) September 16, 2025, Meeting Minutes	Page	5
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2) Financial Reports

a) Vendors Over \$50,000 2025FY	Page	6
b) Department Budget Summary 2025FY	Page	12
c) Enterprise Services Summary 2025FY	Page	14
d) Vendors Over \$2,500 - ending September 2025	Page	18
e) Capital Projects Reports - ending September 2025	Page	20
f) General Revenue/Expense Report - August 2025	Page	24
g) Department Budget Summary- August 2025	Page	25
h) Enterprise Services Summary August 2025	Page	27

3) Policies

a) E0204 Waiting List Policy	Page	31
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4) Project Submissions and Acceptances - FY 2026

a) WTCS State Leadership Grant Funds Open Education Resource Grant	Page	32
b) WTCS State Grant Funding Apprenticeship	Page	33

5) Personnel (Information Only)

a) Hires	Page	34
i) Rachel Hanson, Payroll Administrator, Finance, Operations & Workforce Development		
ii) Jackie Jensen-Utz, Learner Support Reg. Asst., Student Services & Engagement		
b) Promotions/Transfers	Page	34
i) Jeannette Rock, Admin. Asst. HPS, Academic Affairs		
ii) Britt Pagor, Associate Director, Finance, Operations & Workforce Development		
iii) Bob DeFrang, Law Enforcement & CJ Coordinator, Academic Affairs		
c) Resignations	Page	35
i) Hailey Hudzinski, Access Services Associate, Student Services & Engagement		

6) Monthly Approvals

a) Annual Review of Procurements Report	Page	36
b) Authorize the Tax Levy for the 2025-26 Budget	Page	37
c) Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin's Code of Ethics for Public Officials and Employees	Page	38
d) Approve the Resolution to Adopt Changes to the 2024-25 Budget	Page	40
e) New Program Approval - IT Service Desk Technician Apprenticeship	Page	43

President's Report

- Community and Media Connections
- Current Priorities

District Board Chairperson's Report

- Board Business | Updates
- Board & DBA Events
- Plus Delta Feedback

District Board Regular Meeting | Closed Session *(Immediately following Open Session)*

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Adjournment

Action x

		Baseline	2023	2025 Current	2025 Goal
	Increase overall student satisfaction	69%	77%	72%	75%
Source: Noel Levitz SSI- Summary question 2					
	Increase student engagement with support services	48.6	52.6	50.3	52
Source: CCSSE Student Support Benchmark					
	Increase percent of programs with work-based learning	43%	100%	100%	100%
	Increase percent of programs with community-based learning	48%	100%	100%	100%
	Implement workforce sector development strategy	No	No	No	Yes
Eliminate equity gaps for Black, Hispanic/Latino, and Native American students					
	Course Completion	15.80%	10.70%	6.81%	0%
	2nd Year Retention	11.10%	12.80%	14.50%	0%
	Graduation	22.80%	9.50%	11.50%	0%
Source: WTCS QRP Data Cubes					
	Increase enrollment of program declared students of color	12.80%	18.30%	19.25%	20%
	Increase overall employee engagement	35%	40%	47%	45%

Lost progress from previous year

Goal achieved

Measures	2017 Baseline	2024 Actual	2025 Actual	2025 Target
Course Completion (all)	83.3%	80.08%	85.62%	87.9%
Term-to-term retention (same program)	82.8%	77.95%	80.61%	86.7%
Second-year retention (same program)	64.6%	58.41%	59.63%	68.9%
Third-year graduation (same program)	35.2%	34.21%	35.52%	53% (Moonshot)
Non-graduate transfer within one year	10.8%	11.72%	6.20%	10.7%
Job placement state ranking (in the WTCS)	6th	Top 4	94% (8th)	Top 4
Full-time equivalents (FTEs) (aidable)	3184	3139	2911	3500

WESTERN TECHNICAL COLLEGE DISTRICT BOARD
Minutes of Regular Meeting
September 16, 2025

Mr. Hennessey, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 3:01 p.m. on Tuesday, September 16, 2025, at Western Technical College, Student Success Center, 400 7th St N, Rm 130, La Crosse, WI. Board members present: R. Alderson, C. Doering III, J. Felton, M. Greendeer-Rave, K. Hennessey, K. Peterson, M. Skarlupka, M. Wolf, and R. Stanford, President.

Notice of the meeting was posted publicly on September 11, 4:10 p.m., and the agenda was distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, J. Lemon, C. Heit, J. Heath, K. Dean, E. Nesius, B. Shane, K. Keyburn. (Western employees).

At table agenda: the board was informed that L. Bagstad has resigned from the board for personal reasons. The group discussed that they would vote on a chair position at that October meeting. No action taken.

Presentations included an enrollment update from the vice presidents; a discussion of the FY2026 Tax Levy with W. Hackbarth and C. Heit; a discussion of the referendum polling with A. Thornton, J. Lemon, and W. Hackbarth; and D. Handrick of the District Boards Association was rescheduled. No action was taken.

Motion Peterson seconded by Wolf that the Board approve the following consent items as presented: 1. Minutes – a. August 19, 2025, District Board Meeting. 2. Financial Reports: a. Vendors over \$2,500-Aug 31, 2025; b. Capital Projects-Aug 31, 2025. 3. Program Submission: New Program Dev. Concept Review, Assoc. Degree, Food, Industrial & Environmental Lab Tech. Motion carried 8/0/0.

Monthly approval: Motion Skarlupka second Greendeer-Rave to approve the Western Technical College | Western Foundation Memorandum of Understanding. Motion carried 8/0/0.

President's Report: Introduction of Elizabeth Nesius, Dean of General Studies, new SLT member. Shared information about the tour(s) after adjournment and dinner at the Union Market. Ribbon Cutting today for the Basic Needs Center, will be included in the tour. NSA Homeland Security approval for our cyber security program. Nursing assistance accreditation approval. Lean Consortium annual meeting on campus today. Distinguished Alumni Luncheon tomorrow (9/17), Nick VanHaden, his family owns Winona Heat and Ventilation, his is a foundation board member and has been a great contributor to the college. The State has come through with \$218,000 we can put towards rural EMS programming (this is an ongoing contribution).

District Board Chairperson's report: Anything for the Delta Plus, please complete the form

3:59 p.m. Wolf motioned, and Doering seconded, to adjourn. Motion carried 8/0/0.

Ken Peterson, District Board Secretary

Vendor	FY24-25 Amount	Category	Sub-Category	Description
A Book Company LLC	\$ 655,928.55	3	c	Bookstore resale
Achieving the Dream, Inc.	\$ 51,200.00	4	a	Multiple purchases by multiple individuals for conference
AMAZON	\$ 345,053.76	2	b	OMNIA Partners, Contract R-TC-17006
Auto Value	\$ 55,550.21	3	c	Auto part purchases - Resale for most items
Bernie J. Buchner, Inc.	\$ 74,642.53	1	a	RFP 2019-003 Plumbing Services
Blackboard Inc.	\$ 165,594.00	2	b	WTCPC contract 24-005TP
Brooks Tractor Incorporated	\$ 102,868.59	2	d	Used equipment purchase
Brown's Medical Imaging, LLC	\$ 277,544.22	2	b	Premier Healthcare Alliance Contract PP-IM-306 Medical equipment
Carahsoft Technology Corporation	\$ 452,912.07	2	b	E&I Contract EI00063 with Carahsoft for Cloud Solutions and Services
CDW GOVT	\$ 164,687.90	2	b	E&I Contract CNR01439 Computer Equipment and Related Hardware
Chippewa Valley Technical College	\$ 116,598.76	3	d	Grant sharing
City of La Crosse	\$ 209,193.73	3	d	Other Public entity
Coakley Brothers Company	\$ 114,284.01	2	b	WI DOA 505ENT-M23-MOVSTRGSVC-00
Dahl Ford	\$ 68,012.10	2	d	Used vehicles
Dakota Supply Group Inc	\$ 79,220.35	4	a	Multiple purchases over the Fiscal Year
Dell Marketing LP	\$ 630,691.58	2	b	MHEC Contract # MHEC-04152022
DELTA	\$ 53,056.02	4	a	Multiple transactions (170) on P-cards.
Delta Dental	\$ 426,639.79	3	e	Insurance/Employee Benefit
Deluca and Hartman Construction	\$ 110,575.46	1	a	RFB 2401 Snow Plowing Services
Districts Mutual Insurance and Risk Management Services	\$ 474,511.10	2	b	Insurance
Ellucian Company LLC	\$ 686,094.50	2	b	Piggyback Vernon College RFP (SIS/ERP)
Elsevier Inc.	\$ 141,097.91	3	c	Bookstore resale
Emburse, Inc.	\$ 58,632.20	4	a	Reviewing possibility of using OMNIA contract with Emburse
EPA Audio Visual, Inc.	\$ 283,600.44	2	b	UW Contract # 22-5174
Epicosity LLC	\$ 74,968.36	1	a	RFP 2019-005 Marketing Agency Services
First Technologies Inc.	\$ 153,569.00	2	b	WTCPC Contract RFB-25-003TP

Fowler & Hammer, Inc.	\$	208,078.71	1	a	Coleman Center & Student Success Center per resulting Construction Bid
Gaumard Scientific Company, Inc.	\$	107,358.22	2	b	WTCPC Bonfire Contract ID: 190534
GE Precision Healthcare LLC	\$	390,994.44	2	a	Service agreement for new GE Xray unit previous installed
GovConnection, Inc.	\$	170,194.95	2	b	E&I Contract CNR-01483
Gray Decision Intelligence, Inc.	\$	214,084.30	2	b	WTCPC Contract 176394 RFB-24-003
Great Rivers United Way Inc	\$	72,258.52	3	h	Employee dontation, Basic needs grant
Harter's Trash & Recycling, Inc.	\$	81,948.67	1	a	Bid WTC-2103 Refuse Service
HealthInvest HRA Master Trust	\$	512,214.46	3	e	Insurance/Employee Benefit
Hillyard, Inc	\$	107,434.76	2	b	AEPA Contract #230103
HSR Associates, Inc.	\$	802,444.98	1	a	RFP 2024-009 Architectural Engineer
Identity Works, Inc	\$	50,733.16	4	a	38 separate trans actions - No contract
INSIGHT PUBLIC SECTOR	\$	75,759.61	2	b	State of WI--5055505-M23-NASPOSVA-02
Kilgore International, Inc.	\$	60,490.25	2	b	WTCPC Contract 209692 RFB 25-004AM
KMS Cleaning for You LLC	\$	73,422.50	4	d	Cleaning services - Was under \$50K previous years
Kone Inc.	\$	75,583.38	2	b	Omnia Partners Contract EV2516
Kreibich Landscaping	\$	76,878.14	1	a	RFB 2401 Snow Plowing Services
La Crosse Medical Health Science Consortium	\$	375,662.03	3	d	Other Public entity
LAB Midwest LLC	\$	1,560,809.79	2	b	WTC PC Contracts 19-001, 203692 RFB 25-003TP
Madison National Life Insurance	\$	61,234.23	3	e	Insurance/Employee Benefit
Market & Johnson, Inc.	\$	129,277.75	1	a	RFP 2020-001 Minor Construction/Carpentry and various construction projects, Automotive Technology Center Construction Bid
MATTERHACKERS, INC.	\$	51,302.00	2	b	WTCPC Contract 203759 RFB 25-002AM
McCabe Construction, Inc.	\$	76,751.00	1	a	Sparta parking lot expansion - Construction Bid
MEDLINE INDUSTRIES, LP	\$	52,161.82	2	b	E&I Contract CNR01385 and OMIA Contracts 2021003154 & 2021003157
Mid-State Technical College	\$	66,984.90	3	d	Grant sharing
Minnesota Life Insurance Company	\$	241,808.85	3	e	Insurance/Employee Benefit

					Available only from Multistack to work with current equipment
MULTISTACK	\$	81,827.32	2	a	
Neighborhood Family Clinics Inc	\$	200,685.00	3	e	Insurance/Employee Benefit
Northern Computer Technologies, Inc	\$	79,275.05	2	b	UW Contract # 22-2791
Northwood Technical College	\$	155,624.86	3	d	Grant sharing
Olympic Builders General Contractor	\$	277,559.68	1	a	Health Science Center Dental project - Construction Bid
P & T Electric, Inc	\$	115,075.86	1	a	RFP 2017-004 & RFP 2024-005
Paragon Development Systems Inc.	\$	178,894.15	2	b	Electrical Maintenance Service
Patterson Dental Supply, Inc.	\$	1,092,570.59	2	b	DOA contract S0SENT-M22-WICOMPUTER-00
Pepsi-Cola Bottling Company of La C	\$	54,395.88	3	c	E&I contract EI00077
Performance Food Group, Inc. - Reinhardt Foodservice LLC	\$	259,266.50	3	c	Union Market/vending resale
Printed Solid Inc.	\$	64,934.53	2	b	Union Market/vending resale
Professional Audio Designs, Inc.	\$	261,554.49	2	a	WTCP contract 203721
River City Lawnscape, Inc.	\$	83,525.81	1	a	Sole Source - increased cost of project and programming changes
Ron Hammes Refrigeration Company	\$	123,147.35	1	a	Bid WTC-804 Lawncare Services
Schindler Elevator Corporation	\$	92,649.70	2	b	Kumm walk in cooler replacement
Schmidt Goodman Office Products	\$	93,294.59	2	b	Construction Bid
ServiceMaster Commercial Cleaning	\$	152,057.54	1	a	Sourcewell Contract 050224-SCH - Modernize elavators in Wanek Center
SHI International Corp.	\$	370,213.07	2	b	Ominia Contract Number: 2020000604
Sikich LLP	\$	6,388,501.18	2	b	RFP 2018-004 Janitorial Services
Softdocs SC, LLC	\$	289,332.82	2	b	NASPO contract CTR060028, State of WI Contract505ENT-M23-
SPECTRUM	\$	55,315.11	3	a	NASPOSVAR-03
Stryker Medical	\$	54,619.04	2	b	WTCEB Consortium contract
Sysco Baraboo, LLC	\$	70,155.53	3	c	MATC RFP 24-20
TargetX.com, LLC	\$	146,000.00	1	a	Utilities
TESCO Specialty Vehicles, LLC	\$	465,872.00	1	a	State of WI contract 505ENT-O18-AEDANDACCS-00
TouchNet Information Systems, Inc.	\$	58,736.00	2	b	Union Market/vending resale
Toyota of La Crosse	\$	59,524.99	2	d	RFP 2018-002 CRM, Service agreement
Transact Campus Inc	\$	68,008.17	2	b	RFP 2024-003 Mobile Healthcare Training Vehicle
					UW Superior RFB LG-21-SUP02
					Used Vehicle purchase
					OMINIA Contract # 01-100

Tri State Business Machines, Inc.	\$	87,644.52	2	b	DOA Contract ## 505ENT-M20-MFDCOPIER-00
U.S. Bank	\$	31,888,564.13	3	g	Debt services
US Omni & TSACG Compliance Services	\$	303,220.12	3	e	Insurance/Employee Benefit
UWL	\$	111,463.10	3	d	Other Public entity
Van Meter Inc.	\$	82,678.84	2	a	Specific Brand/Single Source.
Vanguard Computers Inc	\$	233,499.53	2	b	WTCPC contract RFB 23-001
Vendi Advertising LLC	\$	391,200.00	1	a	RFP 2024-008 Marketing Agency Services
W.L. Hall Company	\$	198,838.00	1	a	Student Success Center Library Skylight Replacement Construction Bid
Waukesha County Technical College	\$	135,849.50	3	d	Grant sharing
Wieser Brothers General Contractor	\$	3,870,639.93	1	a	Wanek Innovation Center Construction Bid
Williams Landscaping and Outdoor Maintenance LLC	\$	54,307.32	1	a	Bid WTC-804 Lawncare Services
WIN Technology	\$	52,480.68	3	a	Bid-Network Communication Services
Winona Heating & Ventilating Co, Inc.	\$	475,241.03	1	a	ITC Dust Collection Upgrades Construction Bid
Winona Nursery Inc	\$	73,308.80	1	a	RFP 2024-010 Kumm Center Landscaping upgrades, other small projects
Wisconsin Kenworth LLC	\$	67,554.60	2	d	Used equipment purchase
Wisconsin Library Services Inc	\$	99,129.88	2	b	WISPALS Contract
Wisconsin Retirement System	\$	4,785,309.14	3	e	Insurance/Employee Benefit
Wisconsin SCTF	\$	55,585.20	3	h	WI Child Support Program
Xcel Energy	\$	900,992.17	3	a	Utilities
YWCA La Crosse, Inc.	\$	90,426.70	4	a	Childcare subsidies, Director Wage, Materials via grant money

WESTERN TECHNICAL COLLEGE
SUMMARY OF PROCUREMENT METHOD USED FOR VENDORS WHERE DISTRICT EXPENDITURES EXCEEDED \$50,000
FOR THE PERIOD JULY 1, 2024- JUNE 30, 2025

Category	Sub Category	Description	2024-2025				2023-2024			
			Number of Vendors	Percent	Dollar Amount	Percent	Number of Vendors	Percent	Dollar Amount	Percent
1	a	Properly procured by District using a bid or RFP and under a current contract	22	22.22%	8,062,338.92	12.02%	15	24.59%	3,183,985.82	7.97%
2		Procurement was made using Sole Source (a non-competitive negotiation procurement procedure).	44	44.44%	16,590,039.85	24.73%	24	39.34%	11,989,685.31	30.03%
	a	Single source/Specific brand name	4	4.04%	817,055.09	1.22%	1	1.64%	169,730.50	0.43%
	b	Cooperative purchase	36	36.36%	15,475,024.48	23.07%	23	37.70%	11,819,954.81	29.60%
	c	Inadequate competition								
	d	Used equipment	4	4.04%	297,960.28	0.44%		0.00%		0.00%
	e	Emergency procurement								
	f	Federal authorization								
	g	Outside legal counsel		0.00%		0.00%		0.00%		0.00%
3		Not required to use competitive procurement procedures.	26	26.26%	41,964,078.86	62.56%	22	36.07%	24,756,630.99	62.00%
	a	Utilities	3	3.03%	1,008,787.96	1.50%	2	3.28%	875,002.97	2.19%
	b	Memberships/dues								
	c	Resale of items in enterprise funds	6	6.06%	1,236,394.58	1.84%	3	4.92%	661,499.79	1.66%
	d	Fees paid to other public entities	7	7.07%	1,171,376.88	1.75%	5	8.20%	898,362.64	2.25%
	e	Insurance/employee benefit	7	7.07%	6,531,111.59	9.74%	7	11.48%	6,270,009.75	15.70%
	f	Lease payments				0.00%				
	g	Debt services	1	1.01%	31,888,564.13	47.54%	1	1.64%	15,547,689.67	38.94%
	h	Other	2	2.02%	127,843.72	0.19%	4	6.56%	504,066.17	1.26%
4		Not properly bid by District or not under a current contract	7	7.07%	456,690.93	0.68%	0	0.00%	-	0.00%
	a	Not anticipated to exceed \$50,000 in future years	6	6.06%	383,268.43	0.57%				
	b	Bid or RFP has been completed and is current for future years or State contract is being used in future years								
	c	Bid or RFP completed in the past, but period has expired								
	d	Bid or RFP must be completed	1	1.01%	73,422.50	0.11%				
Total			99	100.00%	67,073,148.56	100.00%	61	100.00%	39,930,302.12	100.00%

WESTERN TECHNICAL COLLEGE
PROCUREMENT SAVINGS FOR FISCAL YEAR 2024-2025

<u>Company</u>	<u>Service/Commodity</u>	<u>Contract#/RFP-bid#</u>	<u>Calculated Discount</u>	<u>Estimated Annual Savings</u>
Multiple vendors by location	Lawn Care Services	RFB2501	difference between high and lowest bid	\$101,698.43
Market & Johnson, Inc	Automotive Addition & Renovation	HSR Project 24061	difference between high and lowest bid	\$248,199.00
Wieser Brothers	Wanek Innovation Center	HSR Project 24003	difference between high and lowest bid	\$915,297.00
Jackson Associates	Automotive & Lunda Center Roofs	Garland Project	difference between high and lowest bid	\$102,000.00
Fowler & Hammer Inc	Student Services Center Renovation	HSR Project 24060	difference between high and lowest bid	\$60,244.00
WordED Consulting LLC	SSC4 Grant Evaluator	RFP 2025005	difference between high and lowest bid	\$77,379.66
ServiceMaster	cleaning services	RFB 2502	difference between high and lowest bid	\$412,700.00
US Bank rebates	purchasing card	UW contract	Amount of rebate received	\$43,234.63
				<u>\$1,960,752.72</u>

This list represents a sample of services or commodities purchased by Western Technical College during fiscal year 2024-2025 where significant savings were obtained through the use of a bid, RFP, or cooperative contract.

Western Technical College
Department Summary Report
For the Twelve Months Ending June 30, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>District Board/President</u>					
100 - District Board - Stanford, Roger	\$68,400.00		\$58,976.86	\$9,423.14	86.22%
150 - President - Stanford, Roger	533,250.00		535,203.05	(1,953.05)	100.37%
170 - Foundation and Alumni - Schreiner, Jacquelyn	542,836.00		535,478.00	7,358.00	98.64%
273 - Institutional Effectiveness - Dryden, Tracy	700,927.00		690,737.30	10,189.70	98.55%
430 - Grants Administration - Wallace, Liz	343,437.00		342,211.86	1,225.14	99.64%
530 - Human Resources - Heath, John	1,065,572.00		1,065,518.82	53.18	100.00%
535 - Professional Development - Kettner-Sieber, Jackie	276,361.00		220,343.57	56,017.43	79.73%
Total District Board/President	3,530,783.00	0.00	3,448,469.46	82,313.54	97.67%
<u>Academic Affairs</u>					
200 - Academics - Hopkins, Rebecca	412,826.00		363,163.49	49,662.51	87.97%
210 - Business Division - Pearson, Zakee	2,914,459.00		2,902,077.79	12,381.21	99.58%
220 - Integrated Technologies Division - Poellinger, Mike	5,805,988.00		5,672,055.70	133,932.30	97.69%
228 - BIS Academics (Apprenticeship) - Martin, Angie	516,448.00		498,249.63	18,198.37	96.48%
240 - Health and Public Safety Division - Dean, Kevin	965,042.00		959,887.39	5,154.61	99.47%
241 - Nursing - Miller, Chaudette	2,694,134.00		2,663,761.27	30,372.73	98.87%
242 - Allied Health - Jobe, Dean	1,466,901.00		1,496,075.68	(29,174.68)	101.99%
243 - Public Safety Services - Dean, Kevin	1,895,986.00		1,851,377.54	44,608.46	97.65%
244 - Health Education - Jimenez, Juan	1,998,265.00		1,952,714.48	45,550.52	97.72%
250 - General Studies - Nesius, Elizabeth	3,371,352.00		3,252,970.70	118,381.30	96.49%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,563,724.00		1,523,566.23	40,157.77	97.43%
Total Academic Affairs	23,605,125.00	0.00	23,135,899.90	469,225.10	98.01%
<u>Student Services and Engagement</u>					
279 - Regional Learning Centers-Operations - Hether, Deb	756,975.00		743,364.89	13,610.11	98.20%
300 - Student Development and Success - Thornton, Amy	256,440.00		242,759.43	13,680.57	94.67%
310 - Learner Support and Transition - Scheler, Drew	3,897,389.00		3,952,459.43	(55,070.43)	101.41%
314 - Enrollment Services - Hether, Deb	353,560.00		352,013.92	1,546.08	99.56%
317 - College Connections - Kiel, Mac	393,056.00		391,143.55	1,912.45	99.51%
331 - Counseling and Disability Services - BrandauHynek, Ann	562,121.00		564,510.04	(2,389.04)	100.43%
334 - College Advising - McCann, Micahmarie	858,485.00		850,708.12	7,776.88	99.09%
335 - Career Services - Janssen, Grace	312,797.00		293,337.54	19,459.46	93.78%
336 - Veteran Services - Helgeson, Jackie	302,992.00		315,946.23	(12,954.23)	104.28%
341 - Campus Community Safety - Schuster, Chris	530,174.00		550,004.08	(19,830.08)	103.74%
351 - K-12 Partnerships - Mezera, Isaac	198,234.00		202,218.43	(3,984.43)	102.01%
352 - Financial Aid - Grandall, Jerolyn	585,341.00		594,548.34	(9,207.34)	101.57%
355 - Registrar/SIS - Thomas, Lyndsey	538,419.00		533,516.07	4,902.93	99.09%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,587,242.00		1,468,532.31	118,709.69	92.52%
440 - Outreach & Admissions - Locy, Caitlin	862,868.00		835,629.08	27,238.92	96.84%
445 - Student Life, Equity and Engagement - Reyburn, Kari	676,990.00		660,637.82	16,352.18	97.58%
Total Student Services and Engagement	12,673,083.00	0.00	12,551,329.28	121,753.72	99.04%

Western Technical College
Department Summary Report
For the Twelve Months Ending June 30, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>Finance and Operations</u>					
275 - Institutional Research - Shane, Brianne	348,901.00		348,472.48	428.52	99.88%
280 - Business and Industry Services - Martin, Angie	5,972,366.00		5,939,479.44	32,886.56	99.45%
500 - Finance and Operations Admin - Hackbarth, Wade	485,249.00		511,502.54	(26,253.54)	105.41%
502 - Lunda Center - Murphy, Dan	308,304.00		304,702.54	3,601.46	98.83%
504 - Sustainability-Development - Meehan, Casey	151,766.00		148,805.18	2,960.82	98.05%
510 - Business Services - Spry, Mitch	378,556.00		378,465.51	90.49	99.98%
515 - Cashier's Office - Ruud, Peter	534,492.00		476,345.89	58,146.11	89.12%
520 - Information Services - Pierce, Joan	2,663,646.00		2,549,226.20	114,419.80	95.70%
536 - Wellness Program - Monroe, Ryan	44,744.00		42,101.35	2,642.65	94.09%
540 - Physical Plant - McCurdy, Gene	873,028.00		916,880.34	(43,852.34)	105.02%
541 - Facilities Operations - Conway, Adam	1,859,672.00		1,651,673.01	207,998.99	88.82%
545 - Custodial Services - Dahl, Julie	2,344,943.00		2,261,132.27	83,810.73	96.43%
550 - Controller - Heit, Christina	1,347,257.00		1,353,780.46	(6,523.46)	100.48%
Total Finance and Operations	17,312,924.00	0.00	16,882,567.21	430,356.79	97.51%
<u>Budget Freezes and Other Expenses</u>					
551 - Budget Freezes - Heit, Christina	596,377.00			596,377.00	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	839,510.00		462,537.59	376,972.41	55.10%
Total Budget Freezes and Other Expenses	1,435,887.00	0.00	462,537.59	973,349.41	32.21%
<u>Federal Grants</u>					
700 - Federal Grants - Various	3,007,683.00	0.00	3,396,246.68	(388,563.68)	112.92%
Total Federal Grants	3,007,683.00	0.00	3,396,246.68	(388,563.68)	112.92%
<u>State and Private Grants</u>					
800-999 - State and Private Grants - Various	1,060,393.00	0.00	1,748,319.19	(687,926.19)	164.87%
Total State and Private Grants	1,060,393.00	0.00	1,748,319.19	(687,926.19)	164.87%
Total	62,625,878.00	0.00	61,625,369.31	1,000,508.69	98.40%

Western Technical College
Enterprise Fund Board Report
For the Twelve Months Ending June 30, 2025

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
Total Revenue	\$4,467,891	\$3,893,838	\$2,815,172	\$2,815,172	\$2,774,520	\$2,605,460
Expenses						
Salaries	\$911,467	\$1,002,612	\$976,995	\$976,995	\$1,005,847	\$983,784
Fringe Benefits	\$310,324	\$302,823	\$284,154	\$284,154	\$276,289	\$297,940
Cost of Goods Sold	\$1,519,491	\$1,659,516	\$541,440	\$541,440	\$550,692	\$541,000
Depreciation and Interest Expense	\$970,850	\$930,096	\$897,479	\$897,479	\$886,746	\$884,100
All Other Expenses	\$351,664	\$436,509	\$386,422	\$386,422	\$332,636	\$423,462
Total Expenses	\$4,063,795	\$4,331,556	\$3,086,490	\$3,086,490	\$3,052,210	\$3,130,286
Enterprise Profit/(Loss)	\$404,097	(\$437,718)	(\$271,318)	(\$271,318)	(\$277,690)	(\$524,826)

CAMPUS SHOP

Revenue

Book Sales	\$1,081,518	\$924,920	\$0	\$0	\$0	\$0
Supply Sales	\$233,977	\$206,559	\$86,462	\$86,462	\$117,977	\$100,000
Commission Revenue	\$0	\$2,000	\$72,823	\$72,823	\$53,958	\$75,000
Other Revenue	\$3,177	\$70,452	\$155,927	\$155,927	\$113,271	\$60,000
Emergency Relief Funds-Institutional	\$654,242	\$126,521	\$0	\$0	\$0	\$0
Total Revenue	\$1,972,914	\$1,330,452	\$315,212	\$315,212	\$285,206	\$235,000

Expenses

Salaries	\$200,398	\$181,354	\$114,062	\$114,062	\$125,218	\$111,188
Fringe Benefits	\$64,970	\$54,968	\$34,105	\$34,105	\$38,453	\$34,900
Cost of Goods Sold	\$1,133,019	\$1,184,308	\$59,333	\$59,333	\$85,627	\$65,000
Depreciation Expense	\$10,031	\$5,015	\$0	\$0	\$0	\$0
Other Expenses	\$54,333	\$66,560	\$8,944	\$8,944	\$11,255	\$23,912
Total Expenses	\$1,462,751	\$1,492,205	\$216,444	\$216,444	\$260,553	\$235,000

Profit/(Loss)	\$510,163	(\$161,753)	\$98,768	\$98,768	\$24,653	\$0
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Western Technical College
Enterprise Fund Board Report
For the Twelve Months Ending June 30, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

UNION MARKET

Revenue

Union Market Sales	\$286,185	\$371,576	\$420,711	\$420,711	\$427,360	\$376,000
Meal Plan-Residence Hall Sales	\$181,451	\$226,764	\$216,688	\$216,688	\$224,698	\$200,000
Catering Revenue	\$124,631	\$222,434	\$219,772	\$219,772	\$246,818	\$200,000
Other Revenue	\$2,315	\$1,419	\$0	\$0	\$187	\$2,000
Emergency Relief Funds-Institutional	\$349,715	\$57,266	\$0	\$0	\$0	\$0
Total Revenue	\$944,297	\$879,459	\$857,171	\$857,171	\$899,063	\$778,000

Expenses

Salaries	\$515,374	\$606,844	\$627,827	\$627,827	\$682,010	\$632,644
Fringe Benefits	\$166,200	\$177,261	\$178,163	\$178,163	\$172,920	\$186,947
Cost of Goods Sold	\$339,096	\$416,668	\$444,152	\$444,152	\$445,612	\$435,000
Depreciation Expense	\$2,759	\$2,759	\$2,759	\$2,759	\$3,775	\$2,400
Other Expenses	\$64,116	\$85,185	\$90,228	\$90,228	\$78,046	\$84,000
Total Expenses	\$1,087,545	\$1,288,717	\$1,343,129	\$1,343,129	\$1,382,363	\$1,340,991

Profit/(Loss)

(\$143,248)	(\$409,258)	(\$485,958)	(\$485,958)	(\$483,300)	(\$562,991)
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DAY CARE CENTER

Revenue

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$47,807	\$47,807	\$50,200
Other Revenue	\$474	\$7,640	\$14,333	\$14,333	\$14,934	\$5,000
Total Revenue	\$48,281	\$55,447	\$62,140	\$62,140	\$62,741	\$55,200

Expenses

Other Expenses	\$30,865	\$17,391	\$18,620	\$18,620	\$15,101	\$30,200
Total Expenses	\$30,865	\$17,391	\$18,620	\$18,620	\$15,101	\$30,200

Profit/(Loss)

\$17,416	\$38,056	\$43,520	\$43,520	\$47,640	\$25,000
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Western Technical College
Enterprise Fund Board Report
For the Twelve Months Ending June 30, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

WELLNESS CENTER

Revenue

Memberships Fees	\$12,902	\$11,869	\$11,205	\$11,205	\$5,167	\$6,000
Student Govt Support	\$158,700	\$163,641	\$165,364	\$165,364	\$175,888	\$175,885
Other Revenue	\$12,877	\$9,156	\$14,936	\$14,936	\$12,076	\$8,500
Emergency Relief Funds-Institutional	\$12,653	\$1,967	\$0	\$0	\$0	\$0
Total Revenue	\$197,132	\$186,633	\$191,505	\$191,505	\$193,131	\$190,385

Expenses

Salaries	\$106,099	\$98,471	\$106,542	\$106,542	\$101,361	\$100,938
Fringe Benefits	\$45,064	\$36,407	\$33,147	\$33,147	\$33,442	\$33,347
Depreciation Expense	\$3,975	\$4,378	\$4,351	\$4,351	\$6,030	\$4,100
Other Expenses	\$22,182	\$25,059	\$46,431	\$46,431	\$36,121	\$23,700
Total Expenses	\$177,319	\$164,315	\$190,471	\$190,471	\$176,954	\$162,085

Profit/(Loss)

\$19,812	\$22,318	\$1,034	\$1,034	\$16,177	\$28,300
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PC RESALE

Revenue

Resale Receipts	\$152,459	\$174,145	\$115,873	\$115,873	\$70,507	\$125,000
Emergency Relief Funds-Institutional	\$526	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$152,985	\$174,145	\$115,873	\$115,873	\$70,507	\$125,000

Expenses

Salaries	\$37,286	\$36,424	\$38,355	\$38,355	\$32,993	\$39,257
Fringe Benefits	\$17,971	\$11,828	\$12,313	\$12,313	\$12,086	\$13,026
Cost of Goods Sold	\$47,376	\$58,540	\$37,955	\$37,955	\$19,453	\$41,000
Other Expenses	\$7,673	\$29,583	\$20,671	\$20,671	\$9,522	\$24,050
Total Expenses	\$110,307	\$136,375	\$109,294	\$109,294	\$74,054	\$117,333

Profit/(Loss)

\$42,679	\$37,770	\$6,579	\$6,579	(\$3,547)	\$7,667
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VENDING

Revenue

Commissions	\$10,604	\$18,735	\$16,416	\$16,416	\$20,710	\$15,000
Other Revenue	\$351	\$4,921	\$7,446	\$7,446	\$6,369	\$2,000
Emergency Relief Funds-Institutional	\$14,174	\$2,633	\$0	\$0	\$0	\$0
Total Revenue	\$25,129	\$26,289	\$23,862	\$23,862	\$27,079	\$17,000

Expenses

Vending Expenses	\$26,465	\$45,529	\$28,824	\$28,824	\$27,549	\$40,000
Vending Expenses-Student Use	\$0	\$50	\$3,833	\$3,833	\$6,400	\$10,000
Total Expenses	\$26,465	\$45,579	\$32,657	\$32,657	\$33,949	\$50,000

Profit/(Loss)

(\$1,336)	(\$19,290)	(\$8,795)	(\$8,795)	(\$6,870)	(\$33,000)
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Western Technical College
Enterprise Fund Board Report
For the Twelve Months Ending June 30, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2022	2023	2024	2024	2025	2025

RESIDENCE HALL

Revenue

Dorm Rent	\$963,416	\$1,122,794	\$1,110,398	\$1,110,398	\$1,110,318	\$1,100,125
App Fees & Deposit Forfeitures	\$18,090	\$21,529	\$13,563	\$13,563	\$16,327	\$20,000
Cost Reimbursements-Parking	\$24,551	\$28,589	\$26,897	\$26,897	\$27,646	\$28,000
Emergency Relief Funds-Institutional	\$114,960	\$9,719	\$0	\$0	\$0	\$0
Other Revenue	\$1,748	\$54,261	\$93,996	\$93,996	\$79,300	\$52,000
Total Revenue	\$1,122,765	\$1,236,892	\$1,244,854	\$1,244,854	\$1,233,591	\$1,200,125

Expenses

Salaries	\$52,310	\$79,519	\$90,209	\$90,209	\$64,265	\$99,757
Fringe Benefits	\$16,119	\$22,359	\$26,426	\$26,426	\$19,388	\$29,720
Interest Expense	\$549,144	\$539,666	\$534,998	\$534,998	\$517,942	\$518,000
Utilities	\$92,229	\$92,583	\$80,331	\$80,331	\$82,443	\$103,000
Depreciation Expense	\$393,370	\$366,707	\$343,800	\$343,800	\$347,428	\$348,000
Other Expenses	\$53,801	\$74,569	\$88,540	\$88,540	\$66,199	\$84,600
Total Expenses	\$1,156,973	\$1,175,403	\$1,164,304	\$1,164,304	\$1,097,665	\$1,183,077

Profit/(Loss)	(\$34,208)	\$61,489	\$80,550	\$80,550	\$135,926	\$17,048
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TOMAH JOB CENTER

Revenue

Facilities Rental Income	\$4,389	\$4,521	\$4,555	\$4,555	\$3,202	\$4,750
Total Revenue	\$4,389	\$4,521	\$4,555	\$4,555	\$3,202	\$4,750

Expenses

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$11,571	\$11,571	\$11,600
Total Expenses	\$11,571	\$11,571	\$11,571	\$11,571	\$11,571	\$11,600

Profit/(Loss)	(\$7,182)	(\$7,050)	(\$7,016)	(\$7,016)	(\$8,369)	(\$6,850)
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Western Technical College
Vendor Payments Exceeding \$2,500
September 30, 2025

Vendor	Amount	Check #
4IMPRINT, INC	\$ 2,663.67	PCARD
A Book Company LLC	\$ 240,062.56	5006163
AETNA BUILDING SOLUTIONS	\$ 2,506.58	E0005727
Air Filtration Specialists	\$ 3,790.76	E0005724
American Association of College	\$ 6,412.50	E0005687
AMERICAN HERITAGE LIFE INSURANCE	\$ 4,150.57	5006124
Benedict Refrigeration Service	\$ 7,486.00	E0005689
BERGER CUSTOM HARDWOODS LLC	\$ 2,918.34	E0005601
BIO-RAD LABORATORIES INC	\$ 41,211.69	E0005691
BOUND TREE MEDICAL LLC	\$ 3,787.61	E0005634
Charter Communications Holding	\$ 4,759.47	E0005736
Chemsearch FE	\$ 2,520.00	5006189
Chippewa Valley Technical College	\$ 6,603.00	5006128
CITY LA CROSSE	\$ 2,838.82	5006167
Coyle Carpet One, LLC	\$ 49,870.00	5006169
DAKOTA SUPPLY GROUP	\$ 3,406.84	E0005737
DALCO ENTERPRISES	\$ 2,717.16	PCARD
DAVIS IMMIGRATION LAWYERS PLLC	\$ 3,563.00	E0005739
DELTA DENTAL	\$ 7,556.00	9000982
DELTA DENTAL	\$ 8,160.70	9000965
DELTA DENTAL	\$ 8,662.83	9000974
DELTA DENTAL	\$ 8,898.74	9000970
DELUCA HARTMAN CONSTRUCTION	\$ 5,318.00	5006210
DigiCopy, Inc.	\$ 7,797.09	E0005698
DRIFTLESS INTERPRETING LLC	\$ 3,290.63	E0005606
EDUCATE-WI	\$ 3,400.00	E0005638
Elite Shine Home Services LLC	\$ 8,750.00	5006173
Elite Shine Home Services LLC	\$ 19,250.00	5006134
ELKHART BRASS MANUFACTURING CO	\$ 5,060.32	5006174
ELLUCIAN LLC	\$ 10,181.75	E0005639
EPA AUDIO VISUAL INC	\$ 15,432.00	E0005640
Excel Images	\$ 2,886.75	5006119
Excel Images	\$ 8,671.10	5006236
FAHRNER ASPHALT SEALERS LLC	\$ 9,050.00	5006212
Fire Protection Specialists	\$ 2,760.32	E0005701
FRENCHVILLE TRAILER SALES LLC	\$ 14,685.00	E0005609
GA* MIT	\$ 3,200.00	PCARD
GDLD, Inc.	\$ 13,903.19	E0005744
Graphic House, Inc.	\$ 8,691.00	E0005646
GREAT WEST RETIREMENT WIRE	\$ 40,391.38	9000975
GREAT WEST RETIREMENT WIRE	\$ 40,537.00	9000966
HARTERS TRASH RECYCLING INC	\$ 6,246.20	5006177
HSR ASSOCIATES INC	\$ 30,530.93	E0005703
Hunter Surveillance Systems, L	\$ 9,114.15	E0005746
IDENTITY WORKS	\$ 4,246.55	E0005747
IRS - FICAFEDERAL WITHHOLDING	\$ 14,903.54	9000971
IRS - FICAFEDERAL WITHHOLDING	\$ 27,070.50	9000983
IRS - FICAFEDERAL WITHHOLDING	\$ 336,285.47	9000976
IRS - FICAFEDERAL WITHHOLDING	\$ 343,904.44	9000993
J & K of La Crosse, Inc	\$ 11,775.00	E0005648
J F AHERN	\$ 99,184.42	E0005704
J J KELLER ASSOCIATES INC	\$ 2,595.00	E0005749
Jackson & Associates LLC	\$ 136,800.00	E0005649
Jackson & Associates LLC	\$ 538,846.84	E0005705
John Deere Financial	\$ 6,910.00	5006196
Johnson Operating Services	\$ 4,000.00	E0005659

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
Jonathan I Mason	\$ 3,277.90	E0005628
KETTERING NATIONAL SEMINAR	\$ 2,730.00	PCARD
KONE INC	\$ 3,765.00	E0005750
KONE INC	\$ 27,960.23	E0005706
Kreibich Landscaping	\$ 15,934.07	E0005652
LA CROSSE MAIL PRINT SOLUTIONS	\$ 8,537.30	5006140
LA CROSSE MEDICAL HEALTH SCIENCE CTR	\$ 5,527.00	5006141
LAERDAL MEDICAL	\$ 3,533.00	E0005613
LEDEGAR SHEET METAL INC	\$ 2,860.00	E0005653
MADISON NATIONAL LIFE INSURANCE	\$ 5,314.03	5006220
MARKET JOHNSON INC	\$ 968,735.01	5006186
Matterport LLC	\$ 5,650.25	E0005695
MORAIN PARK TECHNICAL COLLEGE	\$ 9,400.15	5006188
MV Sport	\$ 2,683.00	5006144
NORTHERN ESSEX COMMUNITY COLLEGE	\$ 50,000.00	E0005753
ONEBRIDGE BENEFITS INC	\$ 18,181.07	9000978
ONEBRIDGE BENEFITS INC	\$ 18,181.07	9000988
P & T Electric, Inc	\$ 5,394.60	E0005659
P & T Electric, Inc	\$ 8,310.00	E0005708
Performance Food Group, Inc.	\$ 7,009.07	5006192
Performance Food Group, Inc.	\$ 8,577.92	5006146
Performance Food Group, Inc.	\$ 9,705.42	5006225
POWERMATION DIVISION INC	\$ 23,349.74	5006193
PROFESSIONAL AUDIO DESIGNS INC	\$ 118,634.26	5006227
PRO-TEC DESIGN INC	\$ 8,724.07	E0005711
Schmidt Goodman Office Product	\$ 398,196.72	E0005712
SCHOOL PERCEPTIONS LLC	\$ 2,900.00	5006148
Securian Financial Group, Inc.	\$ 21,100.55	E0005656
SIKICH LLP	\$ 535,076.71	9000969
SPATIAL COMPUTING SOLUTIONS	\$ 34,320.00	9000985
STRANG LAW LLC	\$ 5,145.00	E0005759
Supreme Graphics	\$ 3,215.00	E0005633
U S BANK	\$ 73,604.78	9000989
U S BANK	\$ 1,642,689.83	9000986
US OMNI TSACG COMPLIANCE SERVICE	\$ 14,115.00	9000979
US OMNI TSACG COMPLIANCE SERVICE	\$ 14,115.00	9000990
VAN METER INC	\$ 3,894.77	E0005714
VANGUARD COMPUTERS	\$ 3,738.00	E0005668
VEHICLE SERVICE GROUP LLC	\$ 57,441.95	E0005715
VENDI ADVERTISING LLC	\$ 33,269.00	E0005669
W NUHSBAUM INC	\$ 6,622.40	E0005717
WAUKESHA COUNTY TECHNICAL COLLEGE	\$ 18,324.94	E0005767
Weber Capital Restoration Inc.	\$ 5,532.92	5006156
Western Foundation	\$ 34,121.85	E0005621
WI SCTF	\$ 3,243.35	5006121
WI SCTF	\$ 3,243.35	5006201
Williams Landscaping	\$ 3,854.50	5006157
WIN, LLC	\$ 3,830.78	E0005672
WISCONSIN DEPARTMENT REVENUE	\$ 7,733.22	9000981
WISCONSIN DEPARTMENT REVENUE	\$ 63,035.37	9000991
WISCONSIN DEPARTMENT REVENUE	\$ 65,832.67	9000980
WISCONSIN RETIREMENT SYSTEM	\$ 425,129.06	9000995
WOLTER INC	\$ 5,871.67	E0005770
WRENCH WENCH WORX	\$ 5,580.22	E0005675
Xcel Energy	\$ 11,493.17	5006224
Xcel Energy	\$ 48,010.35	5006191
YWCA La Crosse, Inc.	\$ 3,185.00	E0005676
YWCA La Crosse, Inc.	\$ 15,244.59	E0005772
ZORN COMPRESSOR EQUIPMENT	\$ 3,038.01	E0005677

	Western Technical College					
	Capital Projects Report-Completed Projects					
	as of 09/30/2025					
Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
	New Construction, Property, Remodeling & Site Improvements					
C23100	Electric Vehicle Charging Station-Viroqua	70,000.00	(4,808.12)	65,191.88	65,191.88	12/31/2024
C23310	Learning Commons-Transom Windows	240,000.00	(19,411.53)	220,588.47	220,588.47	09/30/2024
C23503	Walk in Cooler/Freezer-Union Market	50,000.00	56,582.90	106,582.90	106,582.90	09/30/2024
C23700	Dust Collection System-ITC	450,000.00	(13,910.62)	436,089.38	436,089.38	03/31/2025
C23800	La Crosse Medical Health Science Ctr-Phase 2	215,000.00	(47,011.53)	167,988.47	167,988.47	01/31/2025
C24610	6th Street Stone Replacement	-	9,480.66	9,480.66	9,480.66	11/30/2024
C24700	Coleman Remodel	-	307,224.01	307,224.01	307,224.01	03/31/2025
C24775	Admin Center-Gym Wall Protection & Volleyball System	-	66,246.68	66,246.68	66,246.68	09/30/2024
C24800	Kumm Ctr-West End Landscaping Upgrades	-	56,238.10	56,238.10	56,238.10	09/30/2024
C24850	Admin Gym-Electric Basketball hoops	-	21,857.09	21,857.09	21,857.09	09/30/2024
C25279	Regional Campus Parking Lot Upgrades	45,000.00	(2,113.99)	42,886.01	42,886.01	02/28/2025
C25506	Wellness Center-Studio Flooring	-	42,528.28	42,528.28	42,528.28	02/28/2025
C25508	Dental Simulation Lab	200,000	101,687.82	301,687.82	301,687.82	09/30/2025
C25560	Roof Hatches-DMI Grant	-	24,814.00	24,814.00	24,814.00	02/28/2025
C25900	Donor/History Walls	-	24,666.86	24,666.86	24,666.86	06/30/2025
C25950	Graphics-College Wide-FY25	25,000.00	(16,309.00)	8,691.00	8,691.00	09/30/2025
C99250	Minor Projects-FY25	50,000.00	(24,537.79)	25,462.21	25,462.21	09/30/2025
Total New Construction, Property, Remodeling & Site Impr Completed Projects		1,345,000.00	583,223.82	1,928,223.82	1,928,223.82	
	Equipment & Furnishings					
C24710	Coleman Project-Equipment and Furnishings	-	90,176.68	90,176.68	90,176.68	12/31/2024
C25540	Campus Benches	-	27,396.35	27,396.35	27,396.35	12/31/2024
C25550	Total Admin Ctr 1st Floor Redesign	-	14,101.32	14,101.32	14,101.32	05/31/2025
	Total Equipment & Furnishings Completed Projects	-	131,674.35	131,674.35	131,674.35	
	Total Completed Projects	1,345,000.00	714,898.17	2,059,898.17	2,059,898.17	

Western Technical College										
Capital Projects Report-Current Projects										
As of 09/30/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Land and New Construction										
La Crosse Property Acquisitions/Footprint-FY24	2024A	50,000.00	152,122.94	-	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Ctr of Innovation-Alt #2-Additions-South&North Towers	Donor Funded	-	-	-	832,700.00	-	832,700.00	554,746.27	277,953.73	-
Automotive Technology Center-Addition	2025B	1,250,000.00	-	-	125,000.00	-	1,375,000.00	1,175,019.13	199,980.87	-
Mauston Property-Sale of Land	None	-	(25,000.00)	-	25,000.00	-	-	-	-	-
Total Land and New Construction		1,300,000.00	127,122.94	-	982,700.00	-	2,409,822.94	1,887,652.75	522,170.19	-
Remodeling & Site Improvements										
Sparta-Additional Parking (20 spaces)	2024B-Reserve	-	100,000.00	-	-	-	100,000.00	86,536.00	13,464.00	-
Wanek Center of Innovation-Elevator-North End	2024A&2025A	220,000.00	-	-	-	-	220,000.00	194,765.70	25,234.30	-
Wanek Center of Innovation-Alt #6-HVAC	2024A/2025A&Donor	665,000.00	128.00	-	77,372.00	-	742,500.00	628,172.26	124,978.25	(10,650.51)
Wanek Center of Innovation-Restrooms	2024A	295,000.00	(108,000.00)	-	-	-	187,000.00	161,500.00	25,500.00	-
Wanek Ctr of Innovation-Base Bid-Interior Renovations	Donor Funded	-	-	-	2,693,985.41	-	2,693,985.41	2,274,800.56	511,081.34	(91,896.49)
Wanek Ctr of Innovation-Alt #1-Exterior Upgrades	Donor Funded	-	-	-	466,400.00	-	466,400.00	245,149.68	221,250.32	-
Wanek Ctr of Innovation-Alt #3-Roofing (South&North Towers)	Donor Funded	-	-	-	482,900.00	-	482,900.00	354,492.50	128,407.50	-
Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage & electrical.	Donor Funded	-	-	-	158,400.00	-	158,400.00	74,378.16	84,021.84	-
Wanek Center of Innovation-Alt 7B-Monument Sign (LaCrosse&8th St)	Donor Funded	-	-	-	5,030.00	-	5,030.00	-	5,030.00	-
Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badger&8th St)	Donor Funded	-	-	-	57,970.00	-	57,970.00	27,535.75	30,434.25	-
Wanek Ctr of Innovation-Alt 7D-Interior Signage	Donor Funded	-	-	-	126,500.00	-	126,500.00	98,325.00	28,175.00	-
Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Replacement	2025A	75,000.00	900.00	-	-	-	75,900.00	60,728.75	15,171.25	-
Wanek Ctr of Innovation-Alt-HVAC Controls (not part of bid-WHV)	2025A	85,000.00	(1,400.00)	-	-	-	83,600.00	71,865.00	11,735.00	-
Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations	2025A	60,000.00	6,460.00	-	-	-	66,460.00	69,500.13	7,410.35	(10,450.48)
Wanek Ctr of Innovation-A&E Fees	Donor&2025A	100,000.00	109,412.00	-	321,646.00	-	531,058.00	532,542.37	7,841.63	(9,326.00)
Student Success Center-Remodel-Summer 2025	2025D	1,500,000.00	-	-	-	-	1,500,000.00	661,748.87	838,251.13	-
Student Success Center-Chiller-Summer 2025	2025F &Rsrv	75,000.00	75,000.00	-	-	-	150,000.00	-	150,000.00	-
Student Success Center-Graphics-Summer 2025	2025B	15,000.00	-	-	-	-	15,000.00	-	26,031.00	(11,031.00)
The Space-Pre-work (Summer 2025)	None-Trf	-	50,000.00	(50,000.00)	-	-	-	-	-	-
Automotive Technology Ctr-Remodel	2025B&Rsrv&TBD	1,300,000.00	225,000.00	-	-	100,000.00	1,625,000.00	1,104,113.52	543,000.12	(22,113.64)
Automotive Technology Ctr-Exterior	2025C	1,500,000.00	-	-	-	-	1,500,000.00	1,100,179.30	407,796.59	(7,975.89)
Automotive Technology Ctr-HVAC	2025E&2025F&TBD	1,150,000.00	-	-	-	150,000.00	1,300,000.00	1,032,291.30	297,439.62	(29,730.92)
Automotive Technology Ctr-Roof	2025E	500,000.00	50,000.00	-	-	-	550,000.00	483,640.00	67,668.00	(1,308.00)
Automotive Technology Ctr-Graphics	2025F	15,000.00	-	-	-	-	15,000.00	-	15,000.00	-
Res Hall-Casework & Safety Shutoffs for Stoves	2025F	85,000.00	-	-	-	-	85,000.00	18,712.69	67,023.77	(736.46)
Lunda Center-HVAC	2025F	800,000.00	60,000.00	-	-	-	860,000.00	563,625.88	296,374.12	-
Lunda Center-Carpeting	2025F	70,000.00	-	-	-	-	70,000.00	49,870.00	20,130.00	-
Lunda Center-Roofing	2025F	200,000.00	(25,000.00)	-	-	-	175,000.00	136,800.00	38,200.00	-
La Crosse Medical Health Science Ctr-future projects	None-Trf	-	47,011.53	-	-	-	47,011.53	-	47,011.53	-
Admin Center Masonry Restoration	borrow in 2026					150,000.00	150,000.00	-	150,000.00	-
Parking Lot Improvements-La Crosse & Viroqua	borrow in 2026	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-
Integrated Tech Ctr Cooling Project-Summer 2026	borrow in 2026	-	-	-	-	250,000.00	250,000.00	-	250,000.00	-
Res Hall Remodeling	borrow in 2026	-	-	-	-	1,800,000.00	1,800,000.00	14,595.40	1,785,404.60	-
Kumm Ctr-Student Union/SPACE	borrow in 2026	-	-	-	-	1,000,000.00	1,000,000.00	-	1,000,000.00	-
Minor Projects-FY26	2025E	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
Graphics-College Wide-FY26	2025F	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-
Exterior Signage-FY26	2025F	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling & Site Improvments	N/A	-	430,507.44	50,000.00	-	-	480,507.44	-	-	480,507.44
Total Remodeling & Site Improvements		8,815,000.00	1,020,018.97	-	4,390,203.41	3,550,000.00	17,775,222.38	10,045,868.82	7,444,065.51	285,288.05
							FY25 Interest			
							\$228,000			

Western Technical College										
Capital Projects Report-Current Projects										
As of 09/30/2025										
Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Equipment Projects										
Tomah Industrial Lab-Equipment										
5843-Furnishings	2023C	-	23,000.00	(23,000.00)	-	-	-	-	-	-
5845-Instructional Equipment	2023C	55,000.00	205,000.00	(23,337.13)	-	-	236,662.87	236,662.87	-	-
5844-Graphics	2023C	-	3,000.00	(3,000.00)	-	-	-	-	-	-
Total Tomah Industrial Lab-Equipment		55,000.00	231,000.00	(49,337.13)	-	-	236,662.87	236,662.87	-	-
Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics										
5842-IT Equipment	2024A	388,000.00	-	-	-	-	388,000.00	397,931.77	-	(9,931.77)
5843-Furnishings	2024A	300,000.00	-	-	38,021.00	-	338,021.00	352,389.68	-	(14,368.68)
5844-Graphics	2024A	12,000.00	-	-	-	-	12,000.00	740.96	12,908.39	(1,649.35)
Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics		700,000.00	-	-	38,021.00	-	738,021.00	751,062.41	12,908.39	(25,949.80)
Wanek Ctr of Innovation-Instructional Equipment										
5845-Instructional Equipment	2024A& 2025A& Donor	1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	2,183,349.30	83,146.70	-
Total Wanek Ctr of Innovation-Instructional Equipment		1,250,000.00	-	-	1,016,496.00	-	2,266,496.00	2,183,349.30	83,146.70	-
Student Success Ctr-IT Equipment and Furnishings										
5842-IT Equipment	2025B	50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
5843-Furnishings	2025B & 2025C	300,000.00	100,000.00	-	-	-	400,000.00	385,041.45	30,054.46	(15,095.91)
Total Student Success Ctr-IT Equipment and Furnishings		350,000.00	100,000.00	-	-	-	450,000.00	385,041.45	80,054.46	(15,095.91)
Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment										
5842-IT Equipment	2025B&2025C	195,000.00	-	-	-	-	195,000.00	55,692.51	139,307.49	-
5843-Furnishings	2025B	50,000.00	15,000.00	-	30,000.00	-	95,000.00	120,904.99	14,972.77	(40,877.76)
5845-Instructional Equipment	2025B&2025C&Resv	200,000.00	100,000.00	-	-	-	300,000.00	57,441.95	242,558.05	-
Automotive Tech Ctr-IT Equip/Furnishing/Instructional Equipment		445,000.00	115,000.00	-	30,000.00	-	590,000.00	234,039.45	396,838.31	(40,877.76)
Residence Hall Ranges										
5844-Non-Instructional Equipment	2025B	50,000.00	-	-	-	-	50,000.00	42,078.93	7,921.07	-
Total Residence Hall Ranges		50,000.00	-	-	-	-	50,000.00	42,078.93	7,921.07	-
Lunda Center-IT Equipment Replacment										
5842-IT Equipment	2025B&Trf	300,000.00	110,000.00	-	-	-	410,000.00	304,829.59	109,151.26	(3,980.85)
Total Lunda Center-IT Equipment Replacement		300,000.00	110,000.00	-	-	-	410,000.00	304,829.59	109,151.26	(3,980.85)

Western Technical College
Capital Projects Report-Current Projects
As of 09/30/2025

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
Minor Furnishings & Equipment-FY25										
5842-IT Equipment	2024A	10,000.00	(10,000.00)	-	-	-	-	-	-	-
5843-Furnishings	2024A	40,000.00	(27,659.90)	9,531.45	10,000.00	-	31,871.55	31,871.55	-	-
5844-Non-Instructional Equipment	None-Trf	-	24,353.58	21,581.39	-	-	45,934.97	45,934.97	-	-
Total Minor Furnishings & Equipment-FY25		50,000.00	(13,306.32)	31,112.84	10,000.00	-	77,806.52	77,806.52	-	-
Minor Furnishings & Equipment-FY26										
5842-IT Equipment	2025B	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-
5843-Furnishings	2025B	40,000.00	-	-	-	-	40,000.00	-	40,000.00	-
Total Minor Furnishings & Equipment-FY26		50,000.00	-	-	-	-	50,000.00	-	50,000.00	-
Security Equipment-FY26										
5842-IT Equipment (Cameras)	2025B	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
Total Security Equipment-FY26		20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
Project Closing Account-Equipment										
5842/5843/5844-IT Equip,Furnishings,Graphics,Non-Instr Equip	N/A		274,228.96	18,224.29	-	-	292,453.25	-	-	292,453.25
Total Project Closing Account-Equipment		-	274,228.96	18,224.29	-	-	292,453.25	-	-	292,453.25
							FY25 Interest \$75,000			
Total Equipment Projects		3,270,000.00	816,922.64	-	1,094,517.00	-	5,181,439.64	4,214,870.52	760,020.19	206,548.93
Total All Current Projects		13,385,000.00	1,964,064.55	-	6,467,420.41	3,550,000.00	25,366,484.96	16,148,392.09	8,726,255.89	491,836.98

Western Technical College
General Fund/Special Revenue Funds
For the Two Months Ending August 31, 2025

	Budget	Encumbrances	Current Month	YTD	% of YTD
	2026	2026	August	2026	to Budget
Revenue					
Local Taxes	12,705,292		0	7,318	0.06%
State Sources	26,088,605		1,194,359	2,322,050	8.90%
Program Fees	11,520,000		1,375,120	7,422,507	64.43%
Material Fees	460,600		59,228	271,464	58.94%
Other Student Fees	970,400		96,431	444,441	45.80%
Institutional Sources	6,460,600		395,581	779,651	12.07%
Federal Sources	4,156,110		179,578	179,578	4.32%
Total Revenues	62,361,607		3,300,297	11,427,009	18.32%
Expenditures					
Salaries	38,163,614		3,115,200	6,211,014	16.27%
Benefits	12,661,577		987,507	1,967,384	15.54%
Current Expenses	14,040,935	661,044	1,099,489	2,894,170	20.61%
Total Expenditures	64,866,126	661,044	5,202,196	11,072,568	17.07%
Net Revenue (Expenditures)	(2,504,519)	(661,044)	(1,901,899)	354,441	

Western Technical College
Department Summary Report
For the Two Months Ending August 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>District Board/President</u>					
100 - District Board - Stanford, Roger	\$69,900.00		\$39,815.56	\$30,084.44	56.96%
150 - President - Stanford, Roger	555,429.00		107,404.88	448,024.12	19.34%
170 - Foundation and Alumni - Schreiner, Jacquelyn	570,380.00		88,241.94	482,138.06	15.47%
273 - Institutional Effectiveness - Dryden, Tracy	788,399.00		134,942.67	653,456.33	17.12%
430 - Grants Administration - Wallace, Liz	387,406.00		62,405.71	325,000.29	16.11%
530 - Human Resources - Heath, John	1,114,331.00		169,774.45	944,556.55	15.24%
535 - Professional Development - Kettner-Sieber, Jackie	332,126.00		40,075.49	292,050.51	12.07%
Total District Board/President	3,817,971.00	0.00	642,660.70	3,175,310.30	16.83%
<u>Academic Affairs</u>					
200 - Academics - Hopkins, Rebecca	436,226.00		58,294.60	377,931.40	13.36%
210 - Business Division - Pearson, Zakee	3,132,824.00		480,601.80	2,652,222.20	15.34%
220 - Integrated Technologies Division - Poellinger, Mike	5,904,874.00	4,495.00	937,949.08	4,962,429.92	15.96%
228 - BIS Academics (Apprenticeship) - Martin, Angie	576,910.00		87,437.21	489,472.79	15.16%
240 - Health and Public Safety Division - Dean, Kevin	1,053,071.00		167,272.03	885,798.97	15.88%
241 - Nursing - Miller, Chaudette	2,706,559.00		456,397.08	2,250,161.92	16.86%
242 - Allied Health - Jobe, Dean	1,550,334.00		246,407.26	1,303,926.74	15.89%
243 - Public Safety Services - Dean, Kevin	1,996,073.00	3,827.21	347,630.85	1,644,614.94	17.61%
244 - Health Education - Jimenez, Juan	2,260,600.00	3,533.00	332,873.40	1,924,193.60	14.88%
250 - General Studies - Nesius, Elizabeth	4,098,525.00		542,010.48	3,556,514.52	13.22%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,489,599.00		232,001.22	1,257,597.78	15.57%
Total Academic Affairs	25,205,595.00	11,855.21	3,888,875.01	21,304,864.78	15.48%
<u>Student Services and Engagement</u>					
279 - Regional Learning Centers-Operations - Hether, Deb	784,529.00		126,486.00	658,043.00	16.12%
300 - Student Development and Success - Thornton, Amy	275,348.00		40,811.47	234,536.53	14.82%
310 - Learner Support and Transition - Scheler, Drew	4,091,691.00		661,919.45	3,429,771.55	16.18%
314 - Enrollment Services - Hether, Deb	221,575.00		34,286.32	187,288.68	15.47%
317 - College Connections - Hether, Deb	928,318.00		120,776.56	807,541.44	13.01%
331 - Counseling and Disability Services - BrandauHynek, Ann	603,538.00		103,012.25	500,525.75	17.07%
334 - College Advising - McCann, Micahmarie	877,997.00		146,030.89	731,966.11	16.63%
335 - Career Services - Janssen, Grace	328,091.00		48,892.93	279,198.07	14.90%
336 - Veteran Services - Helgeson, Jackie	333,677.00		53,959.88	279,717.12	16.17%
341 - Campus Community Safety - Schuster, Chris	558,984.00		92,593.44	466,390.56	16.56%
351 - K-12 Partnerships - Hether, Deb	214,601.00		28,761.44	185,839.56	13.40%
352 - Financial Aid - Grandall, Jerolyn	752,625.00		112,276.17	640,348.83	14.92%
355 - Registrar/SIS - Thomas, Lyndsey	411,995.00		52,082.32	359,912.68	12.64%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,632,025.00	365,000.00	192,323.87	1,074,701.13	34.15%
440 - Welcome Center & Enrollment Systems - Locy, Caitlin	786,680.00		122,199.64	664,480.36	15.53%
445 - Student Life, Equity and Engagement - Reyburn, Kari	824,529.00		108,510.22	716,018.78	13.16%
Total Student Services and Engagement	13,626,203.00	365,000.00	2,044,922.85	11,216,280.15	17.69%

Western Technical College
Department Summary Report
For the Two Months Ending August 31, 2025

Department	Budget	Encumbrances	Actual	Balance	% Used
<u>Finance and Operations</u>					
275 - Institutional Research - Shane, Brianne	366,034.00		57,188.61	308,845.39	15.62%
280 - Business and Industry Services - Martin, Angie	5,805,329.00		861,211.35	4,944,117.65	14.83%
500 - Finance and Operations Admin - Hackbarth, Wade	625,902.00		106,595.54	519,306.46	17.03%
502 - Lunda Center - Murphy, Dan	325,100.00		52,000.48	273,099.52	16.00%
504 - Sustainability-Development - Meehan, Casey	164,058.00		25,654.28	138,403.72	15.64%
510 - Business Services - Spry, Mitch	462,428.00		87,289.61	375,138.39	18.88%
515 - Cashier's Office - Ruud, Peter	509,378.00		85,766.98	423,611.02	16.84%
520 - Information Services - Pierce, Joan	2,950,176.00	1,650.00	439,590.43	2,508,935.57	14.96%
536 - Wellness Program - Monroe, Ryan	46,391.00		6,755.25	39,635.75	14.56%
540 - Physical Plant - McCurdy, Gene	798,117.00	17,732.00	179,057.37	601,327.63	24.66%
541 - Facilities Operations - Conway, Adam	1,953,502.00	30,496.29	216,659.36	1,706,346.35	12.65%
545 - Custodial Services - Dahl, Julie	2,207,692.00	28,045.00	309,700.16	1,869,946.84	15.30%
550 - Controller - Heit, Christina	1,474,916.00		613,556.90	861,359.10	41.60%
Total Finance and Operations	17,689,023.00	77,923.29	3,041,026.32	14,570,073.39	17.63%
<u>Budget Freezes and Other Expenses</u>					
551 - Budget Freezes - Heit, Christina	(1,305,469.00)			(1,305,469.00)	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	545,468.00		83,034.79	462,433.21	15.22%
Total Budget Freezes and Other Expenses	(760,001.00)	0.00	83,034.79	(843,035.79)	(10.93%)
<u>Federal Grants</u>					
700 - Federal Grants - Various	4,668,727.00	200,685.29	620,316.19	3,847,725.52	17.59%
Total Federal Grants	4,668,727.00	200,685.29	620,316.19	3,847,725.52	17.59%
<u>State and Private Grants</u>					
800-999 - State and Private Grants - Various	618,608.00	5,580.22	90,687.30	522,340.48	15.56%
Total State and Private Grants	618,608.00	5,580.22	90,687.30	522,340.48	15.56%
Total	64,866,126.00	661,044.01	10,411,523.16	53,793,558.83	17.07%

Western Technical College
Enterprise Fund Board Report
For the Two Months Ending August 31, 2025

	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	YTD Prior Yr 2025	Fiscal Yr-YTD 2026	Budget 2026
Total Revenue	\$3,893,838	\$2,815,172	\$2,774,520	\$405,700	\$402,435	\$2,594,544
Expenses						
Salaries	\$1,002,612	\$976,995	\$1,005,847	\$145,857	\$159,293	\$1,042,211
Fringe Benefits	\$302,823	\$284,154	\$276,289	\$45,598	\$45,663	\$322,243
Cost of Goods Sold	\$1,659,516	\$541,440	\$550,692	\$41,813	\$63,754	\$503,500
Depreciation and Interest Expense	\$930,096	\$897,479	\$886,746	\$146,345	\$144,161	\$869,891
All Other Expenses	\$436,509	\$386,422	\$332,636	\$32,661	\$46,939	\$386,307
Total Expenses	\$4,331,556	\$3,086,490	\$3,052,210	\$412,274	\$459,810	\$3,124,152
Enterprise Profit/(Loss)	(\$437,718)	(\$271,318)	(\$277,690)	(\$6,575)	(\$57,375)	(\$529,608)

CAMPUS SHOP

Revenue

Book Sales	\$924,920	\$0	\$0	\$0	\$0	\$0
Supply Sales	\$206,559	\$86,462	\$117,977	\$14,628	\$37,660	\$100,000
Commission Revenue	\$2,000	\$72,823	\$53,958	\$19,953	\$18,145	\$70,000
Other Revenue	\$70,452	\$155,927	\$113,271	\$21,964	\$11,347	\$65,000
Emergency Relief Funds-Institutional	\$126,521	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$1,330,452	\$315,212	\$285,206	\$56,545	\$67,152	\$235,000

Expenses

Salaries	\$181,354	\$114,062	\$125,218	\$21,458	\$22,355	\$135,340
Fringe Benefits	\$54,968	\$34,105	\$38,453	\$6,104	\$6,705	\$42,677
Cost of Goods Sold	\$1,184,308	\$59,333	\$85,627	\$1,967	\$19,617	\$70,000
Depreciation Expense	\$5,015	\$0	\$0	\$0	\$0	\$0
Other Expenses	\$66,560	\$8,944	\$11,255	\$1,056	\$1,958	\$19,925
Total Expenses	\$1,492,205	\$216,444	\$260,553	\$30,585	\$50,635	\$267,942

Profit/(Loss)	(\$161,753)	\$98,768	\$24,653	\$25,960	\$16,517	(\$32,942)
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Western Technical College
Enterprise Fund Board Report
For the Two Months Ending August 31, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2023	2024	2025	2025	2026	2026

UNION MARKET

Revenue

Union Market Sales	\$371,576	\$420,711	\$427,360	\$33,094	\$35,981	\$418,500
Meal Plan-Residence Hall Sales	\$226,764	\$216,688	\$224,698	\$4,370	\$3,750	\$160,000
Catering Revenue	\$222,434	\$219,772	\$246,818	\$35,132	\$33,675	\$220,000
Other Revenue	\$1,419	\$0	\$187	\$0	\$0	\$2,000
Emergency Relief Funds-Institutional	\$57,266	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$879,459	\$857,171	\$899,063	\$72,596	\$73,406	\$800,500

Expenses

Salaries	\$606,844	\$627,827	\$682,010	\$86,335	\$94,467	\$663,630
Fringe Benefits	\$177,261	\$178,163	\$172,920	\$27,181	\$25,459	\$178,164
Cost of Goods Sold	\$416,668	\$444,152	\$445,612	\$34,455	\$42,120	\$406,000
Depreciation Expense	\$2,759	\$2,759	\$3,775	\$400	\$800	\$4,800
Other Expenses	\$85,185	\$90,228	\$78,046	\$3,907	\$4,044	\$63,550
Total Expenses	\$1,288,717	\$1,343,129	\$1,382,363	\$152,278	\$166,890	\$1,316,144

Profit/(Loss)

(\$409,258)	(\$485,958)	(\$483,300)	(\$79,682)	(\$93,484)	(\$515,644)
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DAY CARE CENTER

Revenue

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$7,968	\$7,968	\$47,807
Other Revenue	\$7,640	\$14,333	\$14,934	\$2,616	\$1,981	\$5,000
Total Revenue	\$55,447	\$62,140	\$62,741	\$10,584	\$9,949	\$52,807

Expenses

Other Expenses	\$17,391	\$18,620	\$15,101	\$628	\$1,418	\$27,807
Total Expenses	\$17,391	\$18,620	\$15,101	\$628	\$1,418	\$27,807

Profit/(Loss)

\$38,056	\$43,520	\$47,640	\$9,956	\$8,531	\$25,000
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Western Technical College
Enterprise Fund Board Report
For the Two Months Ending August 31, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2023	2024	2025	2025	2026	2026

WELLNESS CENTER

Revenue

Memberships Fees	\$11,869	\$11,205	\$5,167	\$776	\$446	\$3,200
Student Govt Support	\$163,641	\$165,364	\$175,888	\$29,314	\$29,314	\$175,885
Other Revenue	\$9,156	\$14,936	\$12,076	\$1,807	\$1,029	\$5,000
Emergency Relief Funds-Institutional	\$1,967	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$186,633	\$191,505	\$193,131	\$31,897	\$30,789	\$184,085

Expenses

Salaries	\$98,471	\$106,542	\$101,361	\$16,230	\$19,875	\$105,874
Fringe Benefits	\$36,407	\$33,147	\$33,442	\$5,351	\$6,083	\$34,822
Depreciation Expense	\$4,378	\$4,351	\$6,030	\$684	\$1,300	\$7,800
Other Expenses	\$25,059	\$46,431	\$36,121	\$3,801	\$4,356	\$21,200
Total Expenses	\$164,315	\$190,471	\$176,954	\$26,066	\$31,614	\$169,696

Profit/(Loss)

\$22,318	\$1,034	\$16,177	\$5,831	(\$825)	\$14,389
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PC RESALE

Revenue

Resale Receipts	\$174,145	\$115,873	\$70,507	\$18,314	\$7,854	\$80,000
Total Revenue	\$174,145	\$115,873	\$70,507	\$18,314	\$7,854	\$80,000

Expenses

Salaries	\$36,424	\$38,355	\$32,993	\$6,518	\$3,565	\$39,090
Fringe Benefits	\$11,828	\$12,313	\$12,086	\$2,144	\$1,758	\$20,717
Cost of Goods Sold	\$58,540	\$37,955	\$19,453	\$5,391	\$2,017	\$27,500
Other Expenses	\$29,583	\$20,671	\$9,522	\$2,730	\$86	\$12,800
Total Expenses	\$136,375	\$109,294	\$74,054	\$16,783	\$7,426	\$100,107

Profit/(Loss)

\$37,770	\$6,579	(\$3,547)	\$1,531	\$428	(\$20,107)
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VENDING

Revenue

Commissions	\$18,735	\$16,416	\$20,710	\$925	\$156	\$15,000
Other Revenue	\$4,921	\$7,446	\$6,369	\$1,196	\$740	\$3,000
Emergency Relief Funds-Institutional	\$2,633	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$26,289	\$23,862	\$27,079	\$2,121	\$896	\$18,000

Expenses

Vending Expenses	\$45,529	\$28,824	\$27,549	\$14,283	\$13,146	\$40,000
Vending Expenses-Student Use	\$50	\$3,833	\$6,400	\$2,143	\$4,635	\$10,000
Total Expenses	\$45,579	\$32,657	\$33,949	\$16,426	\$17,781	\$50,000

Profit/(Loss)

(\$19,290)	(\$8,795)	(\$6,870)	(\$14,305)	(\$16,885)	(\$32,000)
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Western Technical College
Enterprise Fund Board Report
For the Two Months Ending August 31, 2025

Fiscal Year	Fiscal Year	Fiscal Year	YTD Prior Yr	Fiscal Yr-YTD	Budget
2023	2024	2025	2025	2026	2026

RESIDENCE HALL

Revenue

Dorm Rent	\$1,122,794	\$1,110,398	\$1,110,318	\$182,650	\$185,080	\$1,119,550
App Fees & Deposit Forfeitures	\$21,529	\$13,563	\$16,327	\$1,350	\$2,058	\$14,750
Cost Reimbursements-Parking	\$28,589	\$26,897	\$27,646	\$14,598	\$15,072	\$28,000
Emergency Relief Funds-Institutional	\$9,719	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$54,261	\$93,996	\$79,300	\$14,335	\$9,537	\$58,000
Total Revenue	\$1,236,892	\$1,244,854	\$1,233,591	\$212,933	\$211,747	\$1,220,300

Expenses

Salaries	\$79,519	\$90,209	\$64,265	\$15,316	\$19,031	\$98,277
Fringe Benefits	\$22,359	\$26,426	\$19,388	\$4,818	\$5,658	\$45,863
Interest Expense	\$539,666	\$534,998	\$517,942	\$85,327	\$82,227	\$498,291
Utilities	\$92,583	\$80,331	\$82,443	\$1,449	\$5,261	\$106,500
Depreciation Expense	\$366,707	\$343,800	\$347,428	\$58,000	\$57,900	\$347,400
Other Expenses	\$74,569	\$88,540	\$66,199	\$2,664	\$12,035	\$84,525
Total Expenses	\$1,175,403	\$1,164,304	\$1,097,665	\$167,574	\$182,112	\$1,180,856

Profit/(Loss)

\$61,489	\$80,550	\$135,926	\$45,359	\$29,635	\$39,444
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TOMAH JOB CENTER

Revenue

Facilities Rental Income	\$4,521	\$4,555	\$3,202	\$710	\$642	\$3,852
Total Revenue	\$4,521	\$4,555	\$3,202	\$710	\$642	\$3,852

Expenses

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$1,934	\$1,934	\$11,600
Total Expenses	\$11,571	\$11,571	\$11,571	\$1,934	\$1,934	\$11,600

Profit/(Loss)

(\$7,050)	(\$7,016)	(\$8,369)	(\$1,225)	(\$1,292)	(\$7,748)
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E0204 Waiting List Policy

Western Technical College is committed to ensuring transparent, consistent, and fair access to Wisconsin Technical College System (WTCS)-approved programs with limited capacity. The College will establish a program waiting list when ~~there are~~ **the program capacity has been met and cannot continue to admit students for a specific term.** ~~limitations and/or the program has established admissions requirements.~~

~~Program requirements will be determined based on state licensure, accreditation requirements, and data supporting student success.~~ Program waiting lists will be managed by Enrollment Services and will follow Wisconsin TCS 10.07. Enrollment Services and academic divisions will work together on waitlist decisions.

Adopted June 17, 2025

WESTERN TECHNICAL COLLEGE

ISSUE PAPER

Topic: **Project Submission and Acceptance – FY 2026**
Wisconsin Technical College System Office – State Leadership Grants Funds

Issue: The Wisconsin Technical College System has initiated the Request for Proposal (RFP) process for program year 2025-2026 for State Leadership Grant funding for an Open Education Resource (OER) grant.

Project Description: **OER Grant** – Western has been invited to apply for a state leadership OER grant. The purpose of the grant is to support the adoption, development and expansion, and maintenance of Open Educational Resources (OER) and reduce textbook costs for students. Open Educational Resources (OER) are learning, teaching and research materials in any format and medium that reside in the public domain or are under copyright that have been released under an open license that permit no-cost access, re-use, re-purpose, adaptation and redistribution by others. Our project will continue to support faculty and library staff in adapting and creating OER materials that are appropriate for Western students and courses and workshop series for OER projects. Additionally, the project will provide writing, project management, and proofreading stipends to support adapting and creating OER materials in conjunction with the 7-week redesign curriculum work. This year, we plan to hire a part-time position to provide these important supportive services.

Total Project	State Funds	Western Funds
\$85,981	\$85,981	\$0

Recommendation: Authorize the submission of the above projects in substantive form and accept funds if awarded.

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: **Project Submission and Acceptance – FY2025-26
WTCS State Funds**

Issue: The Wisconsin Technical College System has invited Western to apply for funds to support four apprenticeship training programs under the State Grant funding.

Project Description: Western Technical College is requesting funds to support the Plumbing (JAC & ABC), Mechatronics Technician, Construction Electrician (IBEW), Construction Electrician (ABC), Machinist Tool & Die, and Early Childhood Education apprenticeship programs. The Plumbing Apprenticeship project will deliver apprenticeship courses for 12 students (2nd to 4th year students) in Tomah so that they do not need to travel all the way to La Crosse, the brand-new Mechatronics Technician Apprenticeship project will serve 1 student, the Construction Electrician (IBEW) will serve 13 first-year students, the Construction Electrician (ABC) will serve 15 first-year students, the Machinist Tool & Die project will serve 7 students, and the Early Childhood Education project will support our new apprenticeship program.

Total Projects	State Funds	Western Funds
Plumbing	\$7,892	\$0
Mechatronics Technician	\$7,892	\$0
Construction Electrician (IBEW)	\$4,291	\$0
Construction Electrician (ABC)	\$7,892	\$0
Machinist Tool & Die	\$7,892	\$0
Early Childhood Education	\$7,892	\$0
Total	\$43,751	\$0

Recommendation : Authorize the submission of the above projects in substantive form and accept funds if awarded.

New Hires, Appointments October 2025

New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Payroll Administrator	Finance & Operations	FT	10/20/25	Rachel Hanson	14/4
Learner Support Registration Assistant	Student Services & Engagement	PT	10/20/25	Jackie Jensen-Utz	23/2

Promotions & Appointments:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Administrative Assistant HPS <i>(Previously Part-Time Admin Assistant HPS)</i>	Academic Affairs	FT	9/16/25	Jeannette Rock	Appointment
Associate Director BIS <i>(Previously Manager BIS)</i>	Finance & Operations	FT	10/1/25	Britt Pagor	Appointment
Law Enforcement & CJ Coordinator	Academic Affairs	FT	10/1/25	Bob DeFrang	Appointment

Retirements, Resignations, and Terminations October 2025

Resignations

Position	Division	Effective Date	Employee
Access Service Associate	Student Service & Engagement	10/17/25	Hailey Hudzinski

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: Annual Review and Report of Procurement

Issue: Wisconsin Technical College System Administrative Rule TCS 6.05(2)(h) requires that District staff prepare a review of all procurements that total more than \$50,000 by vendor to determine if a more competitive process should be used in the future. The District Board is to take formal action on the procurement review related to the prior fiscal year, and such action shall be reflected in the Board minutes.

The Business Office conducted a review based on a report of procurements with transaction detail by vendor. The review included 99 vendors. The Business Office identified no procurement areas where further review is required.

Recommendation: Approve the review of procurements for 2024-2025 performed by the Business Office.

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: Authorize the Tax Levy for the 2025-26 Budget

Issue: Wisconsin Technical College System Code 7.05 states that the District Board must adopt its budget for the forthcoming year on or before June 30 of each year. The Board adopted the 2025-26 budget on June 17, 2025.

Following receipt of the equalized valuation from the Wisconsin Department of Revenue, the Board must set its tax levy for the current year by October 31, or within ten days after receipt of the equalized valuation, whichever is later.

Prior to establishing the tax levy, the anticipated financial resources available to the District for operations should be reviewed. The percentage increase in the operational tax levy increase may not exceed the percentage increase of net new construction.

The following is a comparison of June 2025 budgeted figures to actual figures for equalized valuation, tax levy, and mill rate, along with a resolution setting the tax levy.

At the time the District adopted its 2025-26 budget, the assumption was made that the equalized valuation would increase by 8.00% and net new construction would increase 1.10%. Actual equalized valuation increased by 9.74% and net new construction increased 1.27%.

The operating levy as presented meets the requirement of Wisconsin Act 145 and the debt levy as presented is within the announced targets following the November 2012 Vision 2020 facilities referendum.

Actual 2025-26 equalized valuation	\$ 35,120,326,457 (TID out)
Estimated 2025-26 equalized valuation	34,562,595,979

Breakdown:

Budgeted Tax Levy:	
• Operations	12,954,352
• Debt	<u>20,691,000</u>
Total	<u>33,645,352</u>

Proposed Tax Levy:	
• Operations	12,713,327
• Debt	<u>18,691,000</u>
Total	<u>31,404,327</u>

Net change from budget	(\$2,241,025)
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Recommendation: The District set the tax levy for **operation** at **\$12,713,327** (mill rate 0.36199) and set the tax levy for **debt** at **\$18,691,000** (mill rate 0.53220) for a **total levy of \$31,404,327** (mill rate 0.89419).

Adopt the Resolution to Authorize Tax Levy for the 2025-26 Budget as presented.

Resolution

To Authorize Tax Levy for the 2025-26 Budget

WHEREAS the Board of the Western Technical College District adopted the budget for the 2025-26 year at the District Board meeting on June 17, 2025; Therefore be it

RESOLVED, That the Board of the Western Technical College District authorizes a tax levy in the amount of \$12,713,327 on the full equalized value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of operating and maintaining the Western Technical College District, and a tax levy in the amount of \$18,691,000 for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2025; and be it

RESOLVED further, That the Board of the Western Technical College District authorizes the total mill rate to be 0.89419 for the fiscal year beginning July 1, 2025 which represents a 7.14% decrease from the mill rate of 0.96292 set for the fiscal year beginning July 1, 2024; and be it

RESOLVED further, That the Board of the Western Technical College District, pursuant to Chapter 38.16 of the Wisconsin Statutes, authorizes the aforementioned amount of tax levy to be spread proportionately on the tax roles for collection in each city, village, and town within the District boundaries, and that the respective clerks be informed of this action by October 31, 2025, or within ten days after receipt of the equalized valuation from the Wisconsin Department of Revenue, whichever is later.

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Annual Board Resolution Officials Subject to State Code of Ethics

Whereas The Ethics Board of the State of Wisconsin has requested that the District Board adopt a resolution confirming the positions appropriately identified as assistant, associate, or deputy district director for the purposes of Wisconsin's Code of Ethics for Public Officials and Employees; now, therefore, be it

Resolved That, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Western Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

- Tracy Dryden, Chief of Staff and Excellence
- Wade Hackbarth, Vice President of Finance and Operations
- John Heath, Director, Human Resources
- Rebecca Hopkins, Vice President, Learning
- Jacquelyn Schreiner, Executive Director, Foundation
- Roger Stanford, President
- Amy Thornton, Vice President of Student Service and Engagement

District Board Members

- Ryan Alderson
- Chet Doering, III
- Janie Felton
- Kevin Hennessey
- Michelle Greendeer-Rave
- Ken Peterson
- Megan Skarlupka
- Mary Kay Wolf

Note that the college uses position titles common with the Wisconsin Technical College System.

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: **Budget Modifications 2024-2025:** General Fund, Special Revenue – NonAidable Funds, and Capital Projects Funds

Issue: The District Board, under S65.90(5), must approve, by at least a two-thirds vote of the full Board, any modifications to an adopted budget by fund type or function.

The attached resolution modifies the 2024-2025 budget to reflect adjustments for additional funds received and expended.

INCREASE TO ADOPTED BUDGET

1. Increase and decrease **General Fund** expenditures by **\$61,953** due to additional and reduced funds expended within specific functions.

Instruction	\$ (61,953)
Instructional Resources	61,953

2. Increase and decrease **Special Revenue - NonAidable Funds** expenditures by **\$81,163** due to additional and reduced funds expended within specific functions.

Instruction	\$ 35,475
Student Services	(81,163)
General Institutional	45,688

3. Increase and decrease **Capital Projects Funds** revenues and expenditures by **\$7,694,790** due to additional funds received within specific categories and additional funds expended within specific functions.

State Aids	\$ 1,206,219
Other Funding Sources	5,299,885
Transfers from Reserves and Designated Fund Balances	1,188,686

Instruction	\$ 214,850
Instructional Resources	50,150
Student Services	268,365
General Institutional	628,175
Physical Plant	6,533,250

Recommendation: Approve the Resolution to Adopt Changes to the 2024-2025 Budget

WESTERN TECHNICAL COLLEGE DISTRICT

RESOLUTION

To Adopt Changes to the 2024-2025 Budget

Whereas, under the provisions of Wisconsin Statute 65.90(5), the District Board must approve, by at least a two-thirds vote of the full Board, any modifications to an adopted budget by fund type or function; and

Whereas expenditures in the General Fund need to be adjusted due to additional funds expended in this fund; and

Whereas expenditures in the Special Revenue - NonAidable Funds need to be adjusted due to additional activities in these funds; and

Whereas revenues and expenditures in the Capital Projects Funds need to be adjusted due to additional funds expended in these funds; and

Therefore be it

Resolved, that the Western Technical College District Board adopt the 2024-2025 budget modifications to the General Fund, Special Revenue – NonAidable Funds, and Capital Projects Funds as shown below:

GENERAL FUND			
<u>Revenue Category</u>	<u>Budget</u>	<u>Change</u>	
Tax Levy	\$ 12,510,658	\$ 0	
State Aids	25,001,500	0	
Program Fees	11,392,800	0	
Material Fees	461,400	0	
Other Student Fees	969,220	0	
Institutional Revenue	774,200	0	
Federal	2,302,016	0	
Transfers from Reserves and Designated Fund Balances	2,955,414	0	
	\$ 56,367,208	\$ 0	
<u>Expenditure Function</u>	<u>Budget</u>	<u>Change</u>	
Instruction	\$ 33,507,308	\$ (61,953)	
Instructional Resources	1,279,447	61,953	
Student Services	7,186,631	0	
General Institutional	9,658,432	0	
Physical Plant	4,713,390	0	
Other Uses	22,000	0	
	\$ 56,367,208	\$ 0	

SPECIAL REVENUE – NONAIDABLE FUNDS

<u>Revenue Category</u>	<u>Budget</u>	<u>Change</u>
Tax Levy	\$ 224,963	\$ 0
State Aids	1,759,375	0
Other Student Fees	921,813	0
Institutional Revenue	826,537	0
Federal	16,484,764	0
Other Funding Sources	22,000	0
Transfers from Reserves and Designated Fund Balances	7,913	0
	<u>\$ 20,247,365</u>	<u>\$ 0</u>
<u>Expenditure Function</u>	<u>Budget</u>	<u>Change</u>
Instruction	\$ 21,900	\$ 35,475
Student Services	20,159,353	(81,163)
General Institutional	51,112	45,688
Other Uses	15,000	0
	<u>\$ 20,247,365</u>	<u>\$ 0</u>

CAPITAL PROJECTS FUNDS

<u>Revenue Category</u>	<u>Budget</u>	<u>Change</u>
State Aids	\$ 216,866	\$ 1,206,219
Institutional Revenue	7,635,223	0
Federal	742,911	0
Transfers from Reserves and Designated Fund Balances	515,000	1,188,686
Other Funding Sources	9,515,000	5,299,885
	<u>\$ 18,625,000</u>	<u>\$ 7,694,790</u>
<u>Expenditure Function</u>	<u>Budget</u>	<u>Change</u>
Instruction	\$ 3,675,000	\$ 214,850
Instructional Resources	237,000	50,150
Student Services	32,000	268,365
General Institutional	1,784,000	628,175
Physical Plant	12,897,000	6,533,250
	<u>\$ 18,625,000</u>	<u>\$ 7,694,790</u>

WESTERN TECHNICAL COLLEGE DISTRICT

ISSUE PAPER

Topic: New Program Approval – IT Service Desk Technician Apprenticeship

Issue: In coordination between Western and the WI Department of Workforce Development - Bureau of Apprenticeship Standards, a need was identified in our region to add an apprenticeship offering to help support our industry partners in the region.

Background: Western Technical College is proposing the creation of an IT Service Desk Technician Registered Apprenticeship program designed to provide hands-on, paid training for individuals pursuing careers in IT support. This program blends classroom instruction with on-the-job experience to meet workforce demands in the region and provide clear career pathways in information technology. The apprenticeship will include two core courses totaling six credits, IT Hardware and Software Fundamentals and IT System Support.

The program is designed to develop essential technical and customer service skills required for success in IT support roles. Apprentices will learn how to manage customer interactions, document and troubleshoot issues, research and apply solutions, and communicate effectively with both customers and team members. They will also gain experience in problem-solving, escalation procedures, and maintaining accurate service documentation.

The IT Service Desk Registered Apprenticeship aims to strengthen Western's partnerships with local employers, address regional IT workforce shortages, and offer students a structured, sustainable pathway to advance from entry-level service desk roles into broader information technology careers. Western is seeking Board approval to move forward with establishing this program in partnership with the Wisconsin Department of Workforce Development (DWD).

Recommendation: Approve the submittal of a new apprenticeship program for consideration by the Wisconsin Technical College System Board.