

**District Board  
Regular Meeting  
Tuesday, January 21, 2025**

WESTERN TECHNICAL COLLEGE  
STUDENT SUCCESS CENTER RM 209  
LEARNING COMMONS  
400 SEVENTH ST. N  
LA CROSSE, WI 54601

**District Board Members:**

Ryan Alderson      Lance Bagstad      Chet Doering      Michelle Greendeer-Rave  
Kevin Hennessey      Angie Lawrence      Ken Peterson      Megan Skarlupka      MaryKay Wolf

**College Day Activities**

**8:30 a.m.**

*(no business conducted and attendance is optional for board members)*

**District Board Regular Meeting | Open Session**

**1:00 p.m.**

**Tour of the Wanek Center of Innovation - immediately following the meeting**

*(no business conducted)*



Scan here to access current and past agendas as well as approved minutes. They can also be found at:  
<https://www.westerntc.edu/board-minutes-and-agendas>

Any questions about the meeting should be directed to Jessica Pintz [pintzj@westerntc.edu](mailto:pintzj@westerntc.edu).

# Western Technical College District Board Meeting Agenda Tuesday, January 21, 2025

**Call to Order**

January 21, 2025, meeting of the Western Technical College District Board and all other meetings of this Board are open to the public and in compliance with the state statutes. Notice of the meeting has been sent to the press to make the general public of Wisconsin aware of the meeting's time, place, and agenda. *The door is open for any member of the public to attend at the start of every meeting (for transparency).*

**Mission:** Western Technical College provides relevant, high-quality education in a collaborative and sustainable environment that changes the lives of students and grows our communities.

**Topics:**

INFORM: Enrollment Services Update - Amy Thornton and Deb Hether

INFORM: Student Success Center Remodel Update - Amy Thornton

INFORM/DISCUSS: State Aid Funding - Wade Hackbarth Page 4

**TIFs and TIDs** (new information only)

**Break**

**Items to be removed from the consent agenda**

**Approve Consent Agenda**

**Action X**

**1) Minutes:**

a) December 17, 2024, Meeting Minutes Page 7

**2) Financial Reports**

a) Vendors Over \$2,500 - ending December 31, 2024 Page 8

b) Capital Projects Reports - ending December 31, 2024 Page 10

c) General Revenue/Expense Report - ending December 31, 2024 Page 13

d) Department Budget Summary - ending December 31, 2024 Page 14

e) Enterprise Services Summary - ending December 31, 2024 Page 16

**3) Project Submissions and Acceptances**

a) FY25 WTCS - Systemwide Leadership Grant Page 20

**4) Personnel** (Information Only)

a) Hires Page 21

i) Peter Ruud, Student Financial Services Manager, Finance Operations & Workforce Dev.

ii) Elizabeth Hamm, Instructor, Nursing Assistant, Academic Affairs

iii) Anne Firmreite, Application Integrity Associate, Student Service & Engagement

iv) Bethany Thier, Grant Development & Project Manager, Executive Offices

v) Devin Harazmus, Custodian, Tomah, Finance, Operations & Workforce, Dev.

vi) Joe Wiegrefe, Instructor, Criminal Justice, Academic Affairs

vii) Jialin Li, Grant Development & Project Manager, Executive Offices		
b) Promotion, Appointments, Transfers	Page	21
i) Mike Poellinger, Dean, Integrated Technology, Academic Affairs		
ii) Katie Irwin, Admin Assistant HPS, Academic Affairs		
iii) Mitch Berry, Student Integrity Associate, Student Service & Engagement		
c) Retirements	Page	22
i) Lori Kramer, Instructor, Occupational Therapy, Academic Affairs		
ii) Cindy Prindle, Instructor IT Computer Support Specialist, Academic Affairs		
iii) Jeff Noel, Safety & Access Control Officer, Finance, Operations, & Workforce Dev.		
d) Resignations	Page	22
i) Emily Phillips, ELL Navigator, Student Service & Engagement		
ii) Austin Haseleu, CRM Community & Engagement Associate		
iii) Courtney Kostuchowski, Law Enforcement Coordinator Academic Affairs		

**Monthly Approval**

1) New Program Approval	Page	23
a. Early Childhood Educator Apprenticeship		
b. Mechatronics Technician Apprenticeship		
2) Resolution Amending the Resolution Adopted December 17, 2024, Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,860,000 General Obligation Promissory Notes of Western Technical College District, Wisconsin With Respect to Maturity Schedule	Page	25
3) Authorize the Administration to use Quarles and Brady for Personnel and Labor Relations Counsel	Page	26
4) Vehicle Technology Center Automotive Facility Expansion Updated	Page	27

**President’s Report**

- 1) Current Priorities
- 2) Community Meetings

**District Board Chairperson’s Report**

1) Board Business   Updates		
2) Legislative Updates - L. Bagstad, C. Doering, and M. Skarlupka		
3) Board Events		
4) INFORM: Sustainability Update (1-page report)	Page	28
5) Plus Delta Feedback		

**Adjournment**

**Action      x**

**Equalization Index  
2023-24 State Aid  
Nov Actual 2024**

<b>Districts</b>	<b>2023-24 Valuations</b>	<b>Divided by Aidable FTE's^</b>	<b>Valuations per FTE</b>	<b>Equalization Index</b>
BLACKHAWK	21,853,879,553	1,625.05	13,448,127	1.12873
CHIPPEWA VALLEY	39,038,179,414	3,892.93	10,027,962	1.51369
FOX VALLEY	57,688,733,059	5,164.56	11,170,106	1.35892
GATEWAY	68,484,120,004	3,980.44	17,205,149	0.88225
LAKESHORE	22,583,896,830	1,209.18	18,677,050	0.81272
MADISON AREA	129,004,593,395	7,428.63	17,365,870	0.87409
MID-STATE	20,038,335,713	1,683.36	11,903,742	1.27517
MILWAUKEE	112,299,090,516	8,467.13	13,262,948	1.14449
MORAIN PARK	40,397,961,581	2,118.30	19,070,918	0.79594
NICOLET AREA	26,917,263,705	681.95	39,471,173	0.38457
NORTHCENTRAL	23,891,537,599	2,666.52	8,959,803	1.69415
NORTHEAST WI	62,286,881,937	4,934.70	12,622,228	1.20258
NORTHWOOD	55,311,021,253	1,786.14	30,966,736	0.49018
SOUTHWEST WI	12,732,180,861	1,203.25	10,581,511	1.43451
WAUKESHA CO	84,942,337,341	3,354.87	25,319,096	0.59952
<b>WESTERN</b>	<b>29,900,824,622</b>	<b>2,992.07</b>	<b>9,993,373</b>	<b>1.51893</b>
TOTAL	807,370,837,383	53,189.09	15,179,256	

***\*Aidable FTEs do not include Out-of-State or Transcribed Credit FTES***

**State Aids Calculation**  
**2023-24 State Aid**  
**Nov Actual 2024**

Districts	Gross Aidable Expenditures Total	Less Program Fees Total	Net Aidable Amount	Equalization Index	Equalized Aidable Amount	State Aid Prorated
BLACKHAWK	37,574,736	6,503,847	31,070,889	1.12873	35,070,645	2,373,900
CHIPPEWA VALLEY	74,230,289	15,020,155	59,210,134	1.51369	89,625,788	6,066,600
FOX VALLEY	100,689,754	18,833,793	81,855,961	1.35892	111,235,703	7,529,400
GATEWAY	94,041,031	14,004,024	80,037,007	0.88225	70,612,649	4,779,700
LAKESHORE	31,199,260	4,568,635	26,630,625	0.81272	21,643,242	1,465,000
MADISON AREA	197,876,725	33,237,465	164,639,260	0.87409	143,909,531	9,741,000
MID-STATE	36,423,003	6,091,672	30,331,331	1.27517	38,677,603	2,618,000
MILWAUKEE	205,687,032	34,529,104	171,157,928	1.14449	195,888,537	13,259,500
MORAINES PARK	57,423,422	6,900,635	50,522,787	0.79594	40,213,107	2,722,000
NICOLET AREA	20,885,658	2,622,982	18,262,676	0.38457	7,023,277	475,400
NORTHCENTRAL	58,839,322	9,522,046	49,317,276	1.69415	83,550,863	5,655,400
NORTHEAST WI	98,802,805	19,051,822	79,750,983	1.20258	95,906,937	6,491,800
NORTHWOOD	52,634,260	6,726,183	45,908,077	0.49018	22,503,221	1,523,200
SOUTHWEST WI	26,207,999	4,697,106	21,510,893	1.43451	30,857,591	2,088,700
WAUKESHA CO	77,500,194	13,067,515	64,432,679	0.59952	38,628,680	2,614,700
<b>WESTERN</b>	<b>60,504,029</b>	<b>11,249,540</b>	<b>49,254,489</b>	<b>1.51893</b>	<b>74,814,121</b>	<b>5,064,100</b>
<b>TOTAL</b>	<b>1,230,519,519</b>	<b>206,626,524</b>	<b>1,023,892,995</b>		<b>1,100,161,495</b>	<b>74,468,400</b>

**2024-25 Outcomes Based Funding Distribution**

District	#1 Job Placement	# 2 High Demand Fields	#3 Industry Validated Curriculum	#4 ABE Transition	#5 ABE Success	#6 Dual Enrollment	#7 Workforce Training	#8 Collaboration	#9 Special Populations	# 10 Credit for Prior Learning	Total
Blackhawk	236,752	-	185,660	156,857	186,529	160,165	-	206,244	210,399	-	1,342,605
Chippewa Valley	359,081	333,496	291,727	-	-	416,900	279,904	310,646	-	157,916	2,149,669
Fox Valley	400,449	484,989	422,453	-	-	442,440	597,445	-	412,770	395,428	3,155,975
Gateway	283,328	435,841	-	-	297,550	469,951	258,983	313,931	275,589	-	2,335,172
Lakeshore	173,614	177,743	237,340	-	259,557	126,103	-	198,789	243,534	-	1,416,680
Madison	459,637	397,374	-	537,760	465,926	-	-	434,979	444,822	597,980	3,338,478
MidState	239,283	134,808	206,503	358,675	253,027	-	-	210,570	239,450	-	1,642,317
Milwaukee	-	-	516,583	421,317	604,833	-	426,578	459,111	400,901	308,164	3,137,485
Moraine Park	246,803	227,171	221,542	-	278,906	-	322,766	230,570	362,052	-	1,889,809
Nicolet	133,919	58,224	122,895	234,907	224,158	-	-	169,734	190,417	-	1,134,253
Northcentral	247,996	-	310,962	347,056	313,274	341,040	-	266,025	243,269	-	2,069,622
Northeast WI	355,795	410,010	398,946	-	-	432,481	292,597	358,570	-	414,962	2,663,362
Northwood	265,769	260,122	282,122	-	195,430	118,984	-	215,348	193,520	-	1,531,295
Southwest WI	244,200	-	179,229	-	127,025	128,846	106,083	193,795	195,286	-	1,174,465
Waukesha	256,981	323,442	279,779	-	-	266,189	298,482	275,270	-	226,285	1,926,428
<b>Western</b>	<b>-</b>	<b>-</b>	<b>247,866</b>	<b>306,137</b>	<b>257,135</b>	<b>340,120</b>	<b>-</b>	<b>280,154</b>	<b>271,467</b>	<b>261,976</b>	<b>1,964,855</b>
Totals	3,903,606	3,243,221	3,903,606	2,362,709	3,463,350	3,243,221	2,582,837	4,123,734	3,683,478	2,362,709	32,872,470

**WESTERN TECHNICAL COLLEGE DISTRICT BOARD**  
**Minutes of Regular Meeting**  
**December 17, 2024**

Mr. Bagstad, District Board Chair, called the regular meeting of the Board of Western Technical College District to order at 2:01 p.m. on Tuesday, December 17, 2024, at Western Technical College, 111 7<sup>th</sup> St N Rm 408, La Crosse, WI. Board members present: R. Alderson, L. Bagstad, M., C. Doering III, K. Hennessey, A. Lawrence, M. Skarlupka, M. Wolf, M. Greendeer-Rave, and R. Stanford, President. Excused: K. Peterson

Notice of the meeting was posted publicly on December 12, 2024, at 3:29 p.m., with the agenda being distributed to interested persons, sent to the district's official newspaper (The La Crosse Tribune), and distributed to other news media throughout the district in compliance with Wisconsin Statutes, Sections 19.81-19.98.

Others present were J. Pintz, W. Hackbarth, R. Hopkins, A. Thornton, C. Heit, J. Lemon, E. Jacobson, D. Hamann, K. Dean, and T. Dryden (Western employees).

Motion Lawrence seconded by Hennessey to approve the Commendation for Mike Earll. Votes: Ayes, 8, Opposed 0, Abstain 0. Motion passed.

Information on the clean college audit with K. Gruber of Wipfli, C. Heit, and W. Hackbarth. Jacobson and Lemon led a discussion about the January DBA and February ACCT visits with legislative members, and Hackbarth shared information on the 2025 borrowing plan. Dryden and Stanford shared details on closing out the last strategic plan and what we are doing to develop the next plan. Due to an absence, current co-worker well-being initiatives will be shared at a future meeting. No action was taken.

3:00 p.m. Hennessey was excused.

Correction to the minutes: the October 15, not September 17, minutes were approved.

Motion Skarlupka seconded by Doering that the Western Technical College District Board approve the following consent & at-table items as presented: 1. Minutes - a. Nov. 19, 2024, District Board Regular Meeting; b. Jun 13, 2024 Budget & Facilities Subcommittee Minutes 2. Financial Reports: a. Vendors over \$2,500-Nov 2024 b. Capital Projects-Nov 2024 c. General Rev/Exp Report- Nov 2024, d. Dept Budget-Nov 2024, e, Enterprise-Nov 2024. 3. Project Submissions a. 2025-29 Adult Education & Family Literacy Act Grant Program; b. 2025-26 State Gat Funds Votes: Ayes, 6, Opposed 0, Abstain 0. Motion carried.

Motion Lawrence second Alderson to Roll Call approve the following: 1. Adopt Changes to FYE24 Annual Budget Modifications, 2. Capital Projects Funds, 3. Adopt the FY2023-2024 Financial Audit Report, 4. Adopt the FY2025 Capital Borrowing Plan, 5. Adopt the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of not to exceed \$21,860,000 General Obligation Promissory Notes, Series 2025A of Western Technical College District, Wisconsin; Alderson, Y; Bagstad, Y; Doering, Y; Greendeer-Rave, Y; Lawrence, Y; Skarlupka, Y; Wolf Y. Motion Approved.

President's Report: Dr. Stanford congratulated everyone for all the hard work that has been done to have a clean audit again this year and for the years past. Congratulations to the college for completing the fall 7-week term. January meeting will be adjusted to start at 1:00 pm and include a Wanek Center tour. Due to college-related travel, several people will join the February meeting virtually. The Board Appointment meeting is scheduled for March 13. The March and April board meetings will be at BRF & VRQ (respectfully), and community meetings will be prior to the regular meetings. January 2026, the board meeting will move to the fourth Tuesday. Shared information and a picture of the Mobile Healthcare Training Lab.

District Board Chairperson's report: Mr. Bagstad and Ms. Skarlupka shared information about the events of the November DBA meeting and Neurodivergent presentation; Skarlupka took the information back to her workplace for formal presentation. They toured the Fox Valley campus. The DBA had its formal board meeting on Friday, during which they voted to appoint Diane Handrick as the executive director; additional contract information was discussed, and the board will reconvene to continue conversations in January. Plus Delta reminders.

4:11 p.m. Motion Doering second Skarlupka that the board move into closed session and adjourn immediately after. Alderson, Y; Bagstad, Y; Doering, Y; Greendeer-Rave, Y; Lawrence, Y; Skarlupka, Y; Peterson, Y. Wolf, Y. Motion Approved.

4:15 p.m. Motion to Adjourn Alderson and seconded by Wolf. Votes: Ayes, 7, Opposed 0, Abstain 0. Motion carried.

<u>Vendor</u>	<u>Amount</u>	<u>Check #</u>
AACC	\$ 6,441.00	5004466
ACHIEVING THE DREAM REG	\$ 10,015.50	PCARD
Air Filtration Specialists, LL	\$ 3,119.77	E0004025
A-Line Machine Tool Co. Inc.	\$ 16,488.93	E0004032
AMERICAN HEART SHOPCPR	\$ 2,856.00	PCARD
American Heritage Life Insuran	\$ 3,813.30	5004467
ANDY MARK INC	\$ 4,952.40	PCARD
Auto Value	\$ 3,462.20	E0003981
B&H Photo-Video	\$ 6,044.96	E0003982
Bound Tree Medical LLC	\$ 5,302.64	E0003935
BURLINGTON ENGLISH INC	\$ 2,937.60	PCARD
Charger AcquisitionCo, Inc.	\$ 45,105.00	E0004037
City of La Crosse	\$ 2,893.96	5004556
ConEquip Parts & Equipment LLC	\$ 6,900.00	5004512
Coulter Ventures LLC	\$ 14,497.42	E0003937
Dakota Supply Group Inc	\$ 3,911.27	E0003988
Delta Dental	\$ 5,023.88	9000683
Delta Dental	\$ 5,190.20	9000692
Delta Dental	\$ 9,224.42	9000697
Delta Dental	\$ 10,869.35	9000701
Direct Fitness Solutions, LLC	\$ 24,195.51	E0004038
Due East Educational Equity Co	\$ 9,700.00	5004561
E.O. Johnson Co., Inc.	\$ 2,608.00	E0003991
Ellucian Company LLC	\$ 475,935.00	E0004041
Elsevier Inc.	\$ 2,768.00	E0004042
EPA Audio Visual, Inc.	\$ 41,647.78	E0004043
Epicosity LLC	\$ 11,218.36	E0004044
Fire Protection Specialists	\$ 3,630.00	E0003993
First Technologies Inc.	\$ 15,788.00	E0004046
Fowler & Hammer, Inc.	\$ 4,275.00	E0003992
GREATBRANSONVACATIONS	\$ 4,747.47	PCARD
Harter's Trash & Recycling, In	\$ 6,960.41	5004518
Higher Learning Commission	\$ 8,374.09	E0003994
HSR Associates, Inc.	\$ 64,200.36	E0004048
Identity Works, Inc	\$ 3,885.00	E0003995
Indoff Incorporated	\$ 5,536.00	E0003996
J & K of La Crosse, Inc	\$ 11,840.00	E0004049
Jackson & Associates LLC	\$ 4,970.00	E0004050
Keystone Interpreting Solution	\$ 4,238.10	E0004052
KMS Cleaning for You LLC	\$ 3,220.00	E0004053
KMS Cleaning for You LLC	\$ 7,832.50	E0003997
Kone Inc.	\$ 3,765.00	E0004054
La Crosse Medical Health Scien	\$ 5,747.00	5004574
LAB Midwest LLC	\$ 177,113.00	E0004055



<b>Vendor</b>	<b>Amount</b>	<b>Check #</b>
Madison National Life Insuranc	\$ 5,105.68	5004575
Market & Johnson, Inc.	\$ 3,333.50	E0003946
Market & Johnson, Inc.	\$ 3,709.95	E0004057
Michaels Truck Equipment Inc	\$ 16,973.00	5004529
Neighborhood Family Clinics In	\$ 11,561.00	E0004060
Paragon Development Systems In	\$ 123,678.68	E0004061
Patterson Dental Supply, Inc.	\$ 2,620.80	5004588
Patterson Dental Supply, Inc.	\$ 7,883.36	5004585
Patterson Dental Supply, Inc.	\$ 31,639.84	5004586
Patterson Dental Supply, Inc.	\$ 62,672.40	5004587
Performance Food Group, Inc.	\$ 6,216.66	5004487
Performance Food Group, Inc.	\$ 10,811.68	5004589
Philliber Research Associates	\$ 4,571.25	5004590
S&P Global Ratings	\$ 3,500.00	5004538
Schindler Elevator Corporation	\$ 92,649.70	5004537
Securian Financial Group, Inc.	\$ 39,868.82	E0003947
Sikich LLP	\$ 531,271.08	9000688
SPECTRUM	\$ 3,106.81	PCARD
Sysco Baraboo, LLC	\$ 2,971.88	E0004072
TESCO Specialty Vehicles, LLC	\$ 459,800.00	5004598
Town of Greenfield - Monroe	\$ 6,530.23	5004493
Tri State Business Machines, I	\$ 3,442.17	E0004011
TruTech Tools, LTD	\$ 14,105.88	5004599
U.S. Bank	\$ 82,484.16	9000704
Vendi Advertising LLC	\$ 20,440.60	E0004077
Veolia ES Technical Solutions,	\$ 3,328.74	5004497
Wieser Brothers General Contra	\$ 489,771.55	5004607
WIN, LLC	\$ 4,714.88	E0004015
Winona Heating & Ventilating C	\$ 22,947.00	E0004082
Wisconsin Retirement System	\$ 393,898.02	9000707
Wisconsin Technical College Sy	\$ 2,875.00	5004501
Xcel Energy	\$ 57,286.73	5004581
YWCA La Crosse, Inc.	\$ 2,866.58	E0003967

Western Technical College						
Capital Projects Report-FY25 Completed Projects						
as of 12/31/2024						
Project #	Project Name	Actual Amount Borrowed	Amount Transferred / Revenue Received	Total Revenue for Project	Total Cost of Project	Date Closed
<b>New Construction, Property, Remodeling &amp; Site Improvements</b>						
C23100	Electric Vehicle Charging Station-Viroqua	70,000.00	(4,808.12)	65,191.88	65,191.88	12/31/2024
C23310	Learning Commons-Transom Windows	240,000.00	(19,411.53)	220,588.47	220,588.47	11/30/2024
C23503	Walk in Cooler/Freezer-Union Market	50,000.00	56,582.90	106,582.90	106,582.90	09/30/2024
C24425	Tomah Industrial Lab Renovation	-	100,744.78	100,744.78	100,744.78	08/31/2024
C24550	Sparta Geo Well Repair	-	20,086.25	20,086.25	20,086.25	08/31/2024
C24600	Int Technology Ctr-Restroom Doors	-	87,479.33	87,479.33	87,479.33	08/31/2024
C24610	6th Street Stone Replacement	-	9,480.66	9,480.66	9,480.66	11/30/2024
C24775	Admin Center-Gym Wall Protection & Volleyball System	-	66,246.68	66,246.68	66,246.68	09/30/2024
C24800	Kumm Ctr-West End Landscaping Upgrades	-	56,238.10	56,238.10	56,238.10	09/30/2024
C24850	Admin Gym-Electric Basketball hoops	-	21,857.09	21,857.09	21,857.09	09/30/2024
C99240	Minor Projects-FY24	50,000.00	38,736.51	88,736.51	88,736.51	08/31/2024
C99245	Exterior Signage-FY24	30,000.00	(29,614.78)	385.22	385.22	08/31/2024
<b>Total New Construction, Property, Remodeling &amp; Site Impr Completed Projects</b>		<b>440,000.00</b>	<b>403,617.87</b>	<b>843,617.87</b>	<b>843,617.87</b>	
<b>Equipment &amp; Furnishings</b>						
C23519	Residence Hall Furniture	325,000.00	(13,908.66)	311,091.34	311,091.34	08/31/2024
C24710	Coleman Project-Equipment and Furnishings	-	90,176.68	90,176.68	90,176.68	12/31/2024
C25540	Campus Benches	-	27,396.35	27,396.35	27,396.35	12/31/2024
C99241	Minor Furnishings & Equipment-FY24	50,000.00	(15,348.78)	34,651.22	34,651.22	08/31/2024
C99244	Security Equipment-FY24	20,000.00	(16,713.26)	3,286.74	3,286.74	08/31/2024
<b>Total Equipment &amp; Furnishings Completed Projects</b>		<b>395,000.00</b>	<b>71,602.33</b>	<b>466,602.33</b>	<b>466,602.33</b>	
<b>Total Completed Projects in FY24 and FY25</b>		<b>835,000.00</b>	<b>475,220.20</b>	<b>1,310,220.20</b>	<b>1,310,220.20</b>	

**Western Technical College**  
**Capital Projects Report-Current Projects**

**As of 12/31/2024**

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Land and New Construction</b>										
La Crosse Property Acquisitions/Footprint-FY24	2024A	50,000.00	152,122.94	-	-	-	202,122.94	157,887.35	44,235.59	-
Wanek Ctr of Innovation-Alt #2-Additions-South&North	Donor Funded	-	-	-	832,700.00	-	832,700.00	110,029.95	722,670.05	-
Mauston Property-Sale of Land	None	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-
<b>Total Land and New Construction</b>		<b>50,000.00</b>	<b>152,122.94</b>	<b>-</b>	<b>857,700.00</b>	<b>-</b>	<b>1,059,822.94</b>	<b>267,917.30</b>	<b>791,905.64</b>	<b>-</b>
<b>Remodeling &amp; Site Improvements</b>										
Dust Collection System-ITC	2024A	450,000.00	-	-	-	-	450,000.00	393,226.50	56,773.50	-
La Crosse Medical Health Science Ctr-Phase 2	2023B	215,000.00	-	(47,011.53)	-	-	167,988.47	167,988.47	-	-
Sparta-Additional Parking (20 spaces)	2024B-Reserve	-	100,000.00	-	-	-	100,000.00	86,536.00	13,464.00	-
Coleman Remodel	2024B-Reserve	-	300,000.00	-	-	-	300,000.00	274,663.68	25,336.32	-
Wanek Center of Innovation-Elevator-North End	2024A&2025A	200,000.00	-	-	-	20,000.00	220,000.00	92,649.70	127,350.30	-
Wanek Center of Innovation-HVAC	2024A/2025A&Dc	500,000.00	108,000.00	-	77,372.00	57,128.00	742,500.00	70,537.50	671,962.50	-
Wanek Center of Innovation-Restrooms	2024A	295,000.00	(108,000.00)	-	-	-	187,000.00	39,083.00	147,917.00	-
Wanek Ctr of Innovation-Base Bid-Interior Renovations	Donor Funded	-	-	-	2,159,366.00	-	2,159,366.00	218,129.85	1,941,236.15	-
Wanek Ctr of Innovation-Alt #1-Exterior Upgrades	Donor Funded	-	-	-	466,400.00	-	466,400.00	50,107.75	416,292.25	-
Wanek Ctr of Innovation-Alt #3-Roofing (South&North T	Donor Funded	-	-	-	482,900.00	-	482,900.00	-	482,900.00	-
Wanek Ctr of Innovation-Alt 7A-Exterior Bldg Signage &	Donor Funded	-	-	-	158,400.00	-	158,400.00	8,208.00	150,192.00	-
Business Educ Center-Alt 7B-Monument Sign (LaCross	Donor Funded	-	-	-	55,330.00	-	55,330.00	1,433.55	53,896.45	-
Wanek Ctr of Innovation-Alt 7C-Monument Sign (Badge	Donor Funded	-	-	-	57,970.00	-	57,970.00	1,501.95	56,468.05	-
Wanek Ctr of Innovation-Alt 7D-Interior Signage	Donor Funded	-	-	-	126,500.00	-	126,500.00	-	126,500.00	-
Wanek Ctr of Innovation-Alt B1-Addl Electrical Panel Re	2025A	-	-	-	-	75,900.00	75,900.00	-	75,900.00	-
Wanek Ctr of Innovation-Alt-HVAC Controls (not part of	2025A	-	-	-	-	83,600.00	83,600.00	22,947.00	60,653.00	-
Wanek Ctr of Innovation-Alt #4-BIS Suite Renovations	2025A	-	-	-	-	58,960.00	58,960.00	-	58,960.00	-
Wanek Ctr of Innovation-A&E Fees	Donor&2025A	-	-	-	321,646.00	209,412.00	531,058.00	465,312.37	65,745.63	-
Regional Campus Parking Lot Upgrades	2025A	-	(2,113.99)	-	-	45,000.00	42,886.01	42,886.01	-	-
Student Success Center-Summer 2025	2025D	-	-	-	-	1,500,000.00	1,500,000.00	18,464.55	1,481,535.45	-
Automotive Technology Ctr Remodel	2025B&Reserv	-	-	200,000.00	-	1,300,000.00	1,500,000.00	57,925.40	1,442,074.60	-
Graphics-College Wide	2024A	25,000.00	-	-	-	-	25,000.00	-	25,000.00	-
Wellness Center-Studio Flooring	Trf-Wellness Ct	-	-	-	30,000.00	-	30,000.00	37,410.26	874.80	(8,285.06)
Dental Simulation Lab	2025A&Donatic	-	-	-	126,455.00	200,000.00	326,455.00	24,945.09	301,509.91	-
Res Hall-Casework & Safety Shutoffs for Stoves						85,000.00	85,000.00	-	85,000.00	-
Roof Hatches-DMI Grant	Grant funded	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-
La Crosse Medical Health Science Ctr-future projects	None-Trf	-	-	47,011.53	-	-	47,011.53	-	47,011.53	-
Donor/History Walls	None-Trf	-	25,000.00	-	-	-	25,000.00	24,447.14	552.86	-
Minor Projects-FY25	2025A	-	11,000.00	-	-	50,000.00	61,000.00	5,056.16	55,943.84	-
Exterior Signage-FY25	2024A	30,000.00	-	-	-	-	30,000.00	-	30,000.00	-
Project Closing Account-Remodeling & Site Improvmts	N/A	-	589,565.70	(200,000.00)	-	-	389,565.70	-	-	389,565.70
<b>Total Remodeling &amp; Site Improvements</b>		<b>1,715,000.00</b>	<b>1,023,451.71</b>	<b>-</b>	<b>4,087,339.00</b>	<b>3,685,000.00</b>	<b>10,510,790.71</b>	<b>2,103,459.93</b>	<b>8,026,050.14</b>	<b>381,280.64</b>
							<b>FY24 Interest-\$165,000</b>			

**Western Technical College**  
**Capital Projects Report-Current Projects**  
**As of 12/31/2024**

Project Name	Debt Issue	Actual Amount Borrowed	Amount Transferred	Proposed Transfers	Donations / Other Revenue	Future Borrowings	Total Revenue	Actual Expenditures to Date	Total Estimated Future Costs	(Over) / Under
<b>Equipment Projects</b>										
<b>Tomah Industrial Lab-Equipment</b>										
5843-Furnishings	2023C	-	23,000.00	-	-	-	23,000.00	-	23,000.00	-
5845-Instructional Equipment	2023C	55,000.00	205,000.00	-	-	-	260,000.00	203,626.19	56,373.81	-
5844-Graphics	2023C	-	3,000.00	-	-	-	3,000.00	-	3,000.00	-
<b>Total Tomah Industrial Lab-Equipment</b>		<b>55,000.00</b>	<b>231,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>286,000.00</b>	<b>203,626.19</b>	<b>82,373.81</b>	<b>-</b>
<b>Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>										
5842-IT Equip/5843-Furnishings/5844-Graphics	2024A	700,000.00	-	-	-	-	700,000.00	177,458.55	522,541.45	-
<b>Total Wanek Ctr of Innovation-IT Equip/Furnishings/Graphics</b>		<b>700,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000.00</b>	<b>177,458.55</b>	<b>522,541.45</b>	<b>-</b>
<b>Wanek Ctr of Innovation-Instructional Equipment</b>										
5845-Instructional Equipment	2024A&B&Donor	190,000.00	-	-	1,016,496.00	1,060,000.00	2,266,496.00	376,827.10	1,889,668.90	-
<b>Total Wanek Ctr of Innovation-Instructional Equipment</b>		<b>190,000.00</b>	<b>-</b>	<b>-</b>	<b>1,016,496.00</b>	<b>1,060,000.00</b>	<b>2,266,496.00</b>	<b>376,827.10</b>	<b>1,889,668.90</b>	<b>-</b>
<b>Automotive Tech Center-IT Equip/Furnishing/Instructional Equipment</b>										
5842-IT Equipment	2025B	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
5843-Furnishings	2025B	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-
5845-Instructional Equipment	2025B&Rersen	-	-	100,000.00	-	100,000.00	200,000.00	-	200,000.00	-
<b>Automotive Tech Center-IT Equip/Furnishing/Instructional Equipm</b>		<b>-</b>	<b>-</b>	<b>100,000.00</b>	<b>-</b>	<b>200,000.00</b>	<b>300,000.00</b>	<b>-</b>	<b>300,000.00</b>	<b>-</b>
<b>Admin Ctr 1st Floor Redesign</b>										
5843-Furnishings	None-Trf	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-
<b>Total Admin Ctr 1st Floor Redesign</b>		<b>-</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000.00</b>	<b>-</b>	<b>25,000.00</b>	<b>-</b>
<b>Minor Furnishings &amp; Equipment-FY25</b>										
5842-IT Equipment	2024A	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-
5843-Furnishings	2024A	40,000.00	-	-	-	-	40,000.00	7,802.74	32,197.26	-
5844-Non-Instructional Equipment	Trf	-	7,000.00	-	-	-	7,000.00	6,913.00	87.00	-
<b>Total Minor Furnishings &amp; Equipment-FY25</b>		<b>50,000.00</b>	<b>7,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>57,000.00</b>	<b>14,715.74</b>	<b>42,284.26</b>	<b>-</b>
<b>Security Equipment-FY25</b>										
5842-IT Equipment (Cameras)	2024A	20,000.00	-	-	-	-	20,000.00	-	20,000.00	-
<b>Total Security Equipment-FY25</b>		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>
<b>Project Closing Account-Equipment</b>										
5842-IT Equipment	N/A	-	243,708.65	(100,000.00)	-	-	143,708.65	-	-	143,708.65
5843-Furnishings	N/A	-	10,081.55	-	-	-	10,081.55	-	-	10,081.55
5844-Non-Instructional Equip/Graphic Design	N/A	-	78,899.10	-	-	-	78,899.10	-	-	78,899.10
<b>Total Project Closing Account-Equipment</b>		<b>-</b>	<b>332,689.30</b>	<b>(100,000.00)</b>	<b>-</b>	<b>-</b>	<b>232,689.30</b>	<b>-</b>	<b>-</b>	<b>232,689.30</b>
							<b>FY24 Interest-\$50,000</b>			
<b>Total Equipment Projects</b>		<b>1,015,000.00</b>	<b>595,689.30</b>	<b>-</b>	<b>1,016,496.00</b>	<b>1,260,000.00</b>	<b>3,887,185.30</b>	<b>772,627.58</b>	<b>2,881,868.42</b>	<b>232,689.30</b>
<b>Total All Current Projects</b>		<b>2,780,000.00</b>	<b>1,771,263.95</b>	<b>-</b>	<b>5,961,535.00</b>	<b>4,945,000.00</b>	<b>15,457,798.95</b>	<b>3,144,004.81</b>	<b>11,699,824.20</b>	<b>613,969.94</b>



**Western Technical College**  
**General Fund/Special Revenue Funds**  
**For the Six Months Ending December 31, 2024**

	<b>Budget</b>	<b>Encumbrances</b>	<b>Current Month</b>	<b>YTD</b>	<b>% of YTD</b>
	<b>2025</b>	<b>2025</b>	<b>December</b>	<b>2025</b>	<b>to Budget</b>
<b>Revenue</b>					
Local Taxes	12,510,658		(6,365)	(30,319)	(0.24%)
State Sources	25,654,020		754	5,781,281	22.54%
Program Fees	11,392,800		1,366,166	11,049,674	96.99%
Material Fees	461,400		42,908	426,276	92.39%
Other Student Fees	984,220		74,294	733,894	74.57%
Institutional Sources	6,387,350		547,816	2,941,177	46.05%
Federal Sources	2,302,016		112,088	807,570	35.08%
<b>Total Revenues</b>	<b>59,692,464</b>		<b>2,137,661</b>	<b>21,709,553</b>	<b>36.37%</b>
<b>Expenditures</b>					
Salaries	37,046,207		2,988,448	17,834,425	48.14%
Benefits	12,136,755		950,374	5,600,904	46.15%
Current Expenses	13,442,916	511,830	924,115	6,489,386	48.27%
<b>Total Expenditures</b>	<b>62,625,878</b>	<b>511,830</b>	<b>4,862,936</b>	<b>29,924,715</b>	<b>47.78%</b>
<b>Net Revenue (Expenditures)</b>	<b>(2,933,414)</b>	<b>(511,830)</b>	<b>(2,725,275)</b>	<b>(8,215,162)</b>	



**Western Technical College**  
**Department Summary Report**  
 For the Six Months Ending December 31, 2024

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>District Board/President</u></b>					
100 - District Board - Stanford, Roger	\$69,900.00		\$53,898.85	\$16,001.15	77.11%
150 - President - Stanford, Roger	532,308.00		270,791.74	261,516.26	50.87%
170 - Foundation and Alumni - Schreiner, Jacquelyn	546,831.00	3,500.00	257,580.71	285,750.29	47.74%
273 - Institutional Effectiveness - Dryden, Tracy	668,902.00		329,720.03	339,181.97	49.29%
275 - Institutional Research - Shane, Brianne	416,990.00		168,658.91	248,331.09	40.45%
430 - Grants Administration - Wallace, Liz	358,914.00		159,961.68	198,952.32	44.57%
<b>Total District Board/President</b>	<b>2,593,845.00</b>	<b>3,500.00</b>	<b>1,240,611.92</b>	<b>1,349,733.08</b>	<b>47.96%</b>
<b><u>Academic Affairs</u></b>					
200 - Academics - Hopkins, Rebecca	412,721.00		172,376.84	240,344.16	41.77%
210 - Business Division - Pearson, Zakee	3,026,175.00		1,410,767.84	1,615,407.16	46.62%
220 - Integrated Technologies Division - Gamer, Josh	5,914,310.00	5,100.00	2,844,521.43	3,064,688.57	48.18%
228 - BIS Academics (Apprenticeship) - Martin, Angie	469,324.00		237,287.69	232,036.31	50.56%
240 - Health and Public Safety Division - Dean, Kevin	1,056,138.00	1,020.00	449,116.45	606,001.55	42.62%
241 - Nursing - Miller, Chaudette	2,717,467.00		1,276,312.54	1,441,154.46	46.97%
242 - Allied Health - Jobe, Dean	1,473,938.00		787,064.09	686,873.91	53.40%
243 - Public Safety Services - Dean, Kevin	1,943,033.00		898,159.07	1,044,873.93	46.22%
244 - Health Education - Jimenez, Juan	1,973,462.00		906,699.72	1,066,762.28	45.94%
250 - General Studies - Nesius, Elizabeth	3,612,393.00		1,614,062.74	1,998,330.26	44.68%
270 - Academic Excellence, Educ & Human Srv - Cooksey, Nicole	1,709,304.00		750,286.26	959,017.74	43.89%
<b>Total Academic Affairs</b>	<b>24,308,265.00</b>	<b>6,120.00</b>	<b>11,346,654.67</b>	<b>12,955,490.33</b>	<b>46.70%</b>
<b><u>Student Services and Engagement</u></b>					
279 - Regional Learning Centers-Operations - Hether, Deb	763,095.00		367,872.11	395,222.89	48.21%
300 - Student Development and Success - Thornton, Amy	256,440.00		114,865.08	141,574.92	44.79%
310 - Learner Support and Transition - Scheler, Drew	3,899,487.00		1,843,953.29	2,055,533.71	47.29%
314 - Enrollment Services - Hether, Deb	377,788.00		162,638.31	215,149.69	43.05%
317 - College Connections - Kiel, Mac	395,583.00	48.77	205,163.93	190,370.30	51.88%
331 - Counseling and Disability Services - BrandauHynek, Ann	608,936.00		263,487.46	345,448.54	43.27%
334 - College Advising - McCann, Micahmarie	907,986.00		423,344.96	484,641.04	46.62%
335 - Career Services - Janssen, Grace	320,380.00		147,439.22	172,940.78	46.02%
336 - Veteran Services - Helgeson, Jackie	295,530.00		147,787.82	147,742.18	50.01%
341 - Campus Community Safety - Schuster, Chris	555,177.00		270,386.22	284,790.78	48.70%
351 - K-12 Partnerships - Mezera, Isaac	210,847.00		89,053.87	121,793.13	42.24%
352 - Financial Aid - Grandall, Jerolyn	560,654.00		279,480.49	281,173.51	49.85%
355 - Registrar/SIS - Thomas, Lyndsey	519,636.00		278,573.81	241,062.19	53.61%
410 - Marketing, Communications & Legislative Adv - Lemon, Julie	1,601,333.00	300,963.57	566,030.08	734,339.35	54.14%
440 - Outreach & Admissions - Locy, Caitlin	811,505.00		425,298.62	386,206.38	52.41%
445 - Student Life, Equity and Engagement - Reyburn, Kari	692,340.00		306,336.66	386,003.34	44.25%
<b>Total Student Services and Engagement</b>	<b>12,776,717.00</b>	<b>301,012.34</b>	<b>5,891,711.93</b>	<b>6,583,992.73</b>	<b>48.47%</b>



**Western Technical College**  
**Department Summary Report**  
 For the Six Months Ending December 31, 2024

Department	Budget	Encumbrances	Actual	Balance	% Used
<b><u>Finance and Operations</u></b>					
280 - Business and Industry Services - Martin, Angie	5,972,366.00		2,789,162.55	3,183,203.45	46.70%
500 - Finance and Operations Admin - Hackbarth, Wade	400,153.00		169,851.55	230,301.45	42.45%
502 - Lunda Center - Murphy, Dan	308,304.00		154,064.61	154,239.39	49.97%
504 - Sustainability-Development - Meehan, Casey	150,821.00		73,256.67	77,564.33	48.57%
510 - Business Services - Spry, Mitch	354,302.00		187,109.71	167,192.29	52.81%
515 - Cashier's Office - Drazkowski, Lisa	512,553.00	3,823.75	268,618.46	240,110.79	53.15%
520 - Information Services - Pierce, Joan	2,843,081.00	60,339.99	1,286,356.18	1,496,384.83	47.37%
530 - Human Resources - Heath, John	1,079,563.00		502,544.30	577,018.70	46.55%
535 - Professional Development - Kettner-Sieber, Jackie	290,611.00	12,440.00	101,919.32	176,251.68	39.35%
536 - Wellness Program - Monroe, Ryan	44,254.00		20,462.32	23,791.68	46.24%
540 - Physical Plant - McCurdy, Gene	836,062.00	4,320.00	418,103.53	413,638.47	50.53%
541 - Facilities Operations - McCurdy, Gene	1,997,273.00	18,135.00	737,803.28	1,241,334.72	37.85%
545 - Custodial Services - Dahl, Julie	2,212,420.00	54,447.00	1,052,015.62	1,105,957.38	50.01%
550 - Controller - Heit, Christina	1,395,457.00	6,300.00	858,377.20	530,779.80	61.96%
<b>Total Finance and Operations</b>	<b>18,397,220.00</b>	<b>159,805.74</b>	<b>8,619,645.30</b>	<b>9,617,768.96</b>	<b>47.72%</b>
<b><u>Budget Freezes and Other Expenses</u></b>					
551 - Budget Freezes - Heit, Christina	(357,755.00)			(357,755.00)	0.00%
552 - Reserve Fund Balance - Hackbarth, Wade	839,510.00	0.00	248,898.53	590,611.47	29.65%
<b>Total Budget Freezes and Other Expenses</b>	<b>481,755.00</b>	<b>0.00</b>	<b>248,898.53</b>	<b>232,856.47</b>	<b>51.66%</b>
<b><u>Federal Grants</u></b>					
700 - Federal Grants - Various	3,007,683.00	25,428.75	1,499,885.72	1,482,368.53	50.71%
<b>Total Federal Grants</b>	<b>3,007,683.00</b>	<b>25,428.75</b>	<b>1,499,885.72</b>	<b>1,482,368.53</b>	<b>50.71%</b>
<b><u>State and Private Grants</u></b>					
800-999 - State and Private Grants - Various	1,060,393.00	15,962.75	565,476.87	478,953.38	54.83%
<b>Total State and Private Grants</b>	<b>1,060,393.00</b>	<b>15,962.75</b>	<b>565,476.87</b>	<b>478,953.38</b>	<b>54.83%</b>
<b>Total</b>	<b>62,625,878.00</b>	<b>511,829.58</b>	<b>29,412,884.94</b>	<b>32,701,163.48</b>	<b>47.78%</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Six Months Ending December 31, 2024

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>ENTERPRISE TOTAL</b>						
<b>Total Revenue</b>	<b>\$4,467,891</b>	<b>\$3,893,838</b>	<b>\$2,815,172</b>	<b>\$1,471,315</b>	<b>\$1,432,476</b>	<b>\$2,605,460</b>
<b>Expenses</b>						
Salaries	\$911,467	\$1,002,612	\$976,995	\$489,484	\$509,906	\$983,784
Fringe Benefits	\$310,324	\$302,823	\$284,154	\$139,934	\$140,781	\$297,940
Cost of Goods Sold	\$1,519,491	\$1,659,516	\$541,440	\$276,947	\$279,227	\$541,000
Depreciation and Interest Expense	\$970,850	\$930,096	\$897,479	\$454,898	\$445,114	\$884,100
All Other Expenses	\$351,664	\$436,509	\$386,422	\$172,195	\$138,821	\$423,462
<b>Total Expenses</b>	<b>\$4,063,795</b>	<b>\$4,331,556</b>	<b>\$3,086,490</b>	<b>\$1,533,458</b>	<b>\$1,513,849</b>	<b>\$3,130,286</b>
<b>Enterprise Profit/(Loss)</b>	<b>\$404,097</b>	<b>(\$437,718)</b>	<b>(\$271,318)</b>	<b>(\$62,143)</b>	<b>(\$81,373)</b>	<b>(\$524,826)</b>

**CAMPUS SHOP**

<b>Revenue</b>						
Book Sales	\$1,081,518	\$924,920	\$0	\$0	\$0	\$0
Supply Sales	\$233,977	\$206,559	\$86,462	\$60,326	\$64,414	\$100,000
Commission Revenue	\$0	\$2,000	\$72,823	\$51,557	\$35,703	\$75,000
Other Revenue	\$3,177	\$70,452	\$155,927	\$85,877	\$67,141	\$60,000
Emergency Relief Funds-Institutional	\$654,242	\$126,521	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$1,972,914</b>	<b>\$1,330,452</b>	<b>\$315,212</b>	<b>\$197,760</b>	<b>\$167,258</b>	<b>\$235,000</b>
<b>Expenses</b>						
Salaries	\$200,398	\$181,354	\$114,062	\$54,912	\$62,694	\$111,188
Fringe Benefits	\$64,970	\$54,968	\$34,105	\$16,604	\$18,455	\$34,900
Cost of Goods Sold	\$1,133,019	\$1,184,308	\$59,333	\$31,177	\$48,219	\$65,000
Depreciation Expense	\$10,031	\$5,015	\$0	\$0	\$0	\$0
Other Expenses	\$54,333	\$66,560	\$8,944	\$4,687	\$4,377	\$23,912
<b>Total Expenses</b>	<b>\$1,462,751</b>	<b>\$1,492,205</b>	<b>\$216,444</b>	<b>\$107,380</b>	<b>\$133,745</b>	<b>\$235,000</b>
<b>Profit/(Loss)</b>	<b>\$510,163</b>	<b>(\$161,753)</b>	<b>\$98,768</b>	<b>\$90,380</b>	<b>\$33,513</b>	<b>\$0</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
For the Six Months Ending December 31, 2024

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>UNION MARKET</b>						
<b>Revenue</b>						
Union Market Sales	\$286,185	\$371,576	\$420,711	\$216,230	\$218,702	\$376,000
Meal Plan-Residence Hall Sales	\$181,451	\$226,764	\$216,688	\$115,273	\$118,595	\$200,000
Catering Revenue	\$124,631	\$222,434	\$219,772	\$94,193	\$115,130	\$200,000
Other Revenue	\$2,315	\$1,419	\$0	\$0	\$187	\$2,000
Emergency Relief Funds-Institutional	\$349,715	\$57,266	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$944,297</b>	<b>\$879,459</b>	<b>\$857,171</b>	<b>\$425,696</b>	<b>\$452,614</b>	<b>\$778,000</b>
<b>Expenses</b>						
Salaries	\$515,374	\$606,844	\$627,827	\$316,970	\$338,790	\$632,644
Fringe Benefits	\$166,200	\$177,261	\$178,163	\$88,081	\$87,314	\$186,947
Cost of Goods Sold	\$339,096	\$416,668	\$444,152	\$224,833	\$215,533	\$435,000
Depreciation Expense	\$2,759	\$2,759	\$2,759	\$1,398	\$1,200	\$2,400
Other Expenses	\$64,116	\$85,185	\$90,228	\$44,913	\$25,241	\$84,000
<b>Total Expenses</b>	<b>\$1,087,545</b>	<b>\$1,288,717</b>	<b>\$1,343,129</b>	<b>\$676,195</b>	<b>\$668,078</b>	<b>\$1,340,991</b>
<b>Profit/(Loss)</b>	<b>(\$143,248)</b>	<b>(\$409,258)</b>	<b>(\$485,958)</b>	<b>(\$250,499)</b>	<b>(\$215,464)</b>	<b>(\$562,991)</b>

**DAY CARE CENTER**

**Revenue**

Facilities Rental Income	\$47,807	\$47,807	\$47,807	\$23,903	\$23,903	\$50,200
Other Revenue	\$474	\$7,640	\$14,333	\$7,137	\$8,419	\$5,000
<b>Total Revenue</b>	<b>\$48,281</b>	<b>\$55,447</b>	<b>\$62,140</b>	<b>\$31,040</b>	<b>\$32,322</b>	<b>\$55,200</b>

**Expenses**

Other Expenses	\$30,865	\$17,391	\$18,620	\$7,928	\$6,299	\$30,200
<b>Total Expenses</b>	<b>\$30,865</b>	<b>\$17,391</b>	<b>\$18,620</b>	<b>\$7,928</b>	<b>\$6,299</b>	<b>\$30,200</b>
<b>Profit/(Loss)</b>	<b>\$17,416</b>	<b>\$38,056</b>	<b>\$43,520</b>	<b>\$23,112</b>	<b>\$26,023</b>	<b>\$25,000</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Six Months Ending December 31, 2024

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>WELLNESS CENTER</b>						
<b>Revenue</b>						
Memberships Fees	\$12,902	\$11,869	\$11,205	\$6,938	\$1,605	\$6,000
Student Govt Support	\$158,700	\$163,641	\$165,364	\$82,680	\$87,942	\$175,885
Other Revenue	\$12,877	\$9,156	\$14,936	\$8,635	\$5,462	\$8,500
Emergency Relief Funds-Institutional	\$12,653	\$1,967	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$197,132</b>	<b>\$186,633</b>	<b>\$191,505</b>	<b>\$98,253</b>	<b>\$95,009</b>	<b>\$190,385</b>
<b>Expenses</b>						
Salaries	\$106,099	\$98,471	\$106,542	\$52,881	\$49,668	\$100,938
Fringe Benefits	\$45,064	\$36,407	\$33,147	\$16,455	\$15,929	\$33,347
Depreciation Expense	\$3,975	\$4,378	\$4,351	\$1,350	\$2,052	\$4,100
Other Expenses	\$22,182	\$25,059	\$46,431	\$10,409	\$13,750	\$23,700
<b>Total Expenses</b>	<b>\$177,319</b>	<b>\$164,315</b>	<b>\$190,471</b>	<b>\$81,095</b>	<b>\$81,399</b>	<b>\$162,085</b>
<b>Profit/(Loss)</b>	<b>\$19,812</b>	<b>\$22,318</b>	<b>\$1,034</b>	<b>\$17,158</b>	<b>\$13,610</b>	<b>\$28,300</b>

**PC RESALE**

<b>Revenue</b>						
Resale Receipts	\$152,459	\$174,145	\$115,873	\$79,958	\$42,462	\$125,000
Emergency Relief Funds-Institutional	\$526	\$0	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$152,985</b>	<b>\$174,145</b>	<b>\$115,873</b>	<b>\$79,958</b>	<b>\$42,462</b>	<b>\$125,000</b>
<b>Expenses</b>						
Salaries	\$37,286	\$36,424	\$38,355	\$19,177	\$19,553	\$39,257
Fringe Benefits	\$17,971	\$11,828	\$12,313	\$6,088	\$6,416	\$13,026
Cost of Goods Sold	\$47,376	\$58,540	\$37,955	\$20,937	\$15,475	\$41,000
Other Expenses	\$7,673	\$29,583	\$20,671	\$15,119	\$6,083	\$24,050
<b>Total Expenses</b>	<b>\$110,307</b>	<b>\$136,375</b>	<b>\$109,294</b>	<b>\$61,321</b>	<b>\$47,527</b>	<b>\$117,333</b>
<b>Profit/(Loss)</b>	<b>\$42,679</b>	<b>\$37,770</b>	<b>\$6,579</b>	<b>\$18,637</b>	<b>(\$5,065)</b>	<b>\$7,667</b>

**VENDING**

<b>Revenue</b>						
Commissions	\$10,604	\$18,735	\$16,416	\$3,976	\$7,729	\$15,000
Other Revenue	\$351	\$4,921	\$7,446	\$3,894	\$3,680	\$2,000
Emergency Relief Funds-Institutional	\$14,174	\$2,633	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$25,129</b>	<b>\$26,289</b>	<b>\$23,862</b>	<b>\$7,870</b>	<b>\$11,409</b>	<b>\$17,000</b>
<b>Expenses</b>						
Vending Expenses	\$26,465	\$45,529	\$28,824	\$15,087	\$14,762	\$40,000
Vending Expenses-Student Use	\$0	\$50	\$3,833	\$3,000	\$5,258	\$10,000
<b>Total Expenses</b>	<b>\$26,465</b>	<b>\$45,579</b>	<b>\$32,657</b>	<b>\$18,087</b>	<b>\$20,020</b>	<b>\$50,000</b>
<b>Profit/(Loss)</b>	<b>(\$1,336)</b>	<b>(\$19,290)</b>	<b>(\$8,795)</b>	<b>(\$10,217)</b>	<b>(\$8,611)</b>	<b>(\$33,000)</b>



**Western Technical College**  
**Enterprise Fund Board Report**  
 For the Six Months Ending December 31, 2024

	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	YTD Prior Yr 2024	Fiscal Yr-YTD 2025	Budget 2025
<b>RESIDENCE HALL</b>						
<b>Revenue</b>						
Dorm Rent	\$963,416	\$1,122,794	\$1,110,398	\$557,603	\$555,990	\$1,100,125
App Fees & Deposit Forfeitures	\$18,090	\$21,529	\$13,563	\$2,100	\$5,100	\$20,000
Cost Reimbursements-Parking	\$24,551	\$28,589	\$26,897	\$26,920	\$27,646	\$28,000
Emergency Relief Funds-Institutional	\$114,960	\$9,719	\$0	\$0	\$0	\$0
Other Revenue	\$1,748	\$54,261	\$93,996	\$41,854	\$40,943	\$52,000
<b>Total Revenue</b>	<b>\$1,122,765</b>	<b>\$1,236,892</b>	<b>\$1,244,854</b>	<b>\$628,477</b>	<b>\$629,679</b>	<b>\$1,200,125</b>
<b>Expenses</b>						
Salaries	\$52,310	\$79,519	\$90,209	\$45,544	\$39,201	\$99,757
Fringe Benefits	\$16,119	\$22,359	\$26,426	\$12,706	\$12,667	\$29,720
Interest Expense	\$549,144	\$539,666	\$534,998	\$272,498	\$262,060	\$518,000
Utilities	\$92,229	\$92,583	\$80,331	\$31,579	\$31,449	\$103,000
Depreciation Expense	\$393,370	\$366,707	\$343,800	\$173,850	\$174,000	\$348,000
Other Expenses	\$53,801	\$74,569	\$88,540	\$39,473	\$31,602	\$84,600
<b>Total Expenses</b>	<b>\$1,156,973</b>	<b>\$1,175,403</b>	<b>\$1,164,304</b>	<b>\$575,650</b>	<b>\$550,979</b>	<b>\$1,183,077</b>
<b>Profit/(Loss)</b>	<b>(\$34,208)</b>	<b>\$61,489</b>	<b>\$80,550</b>	<b>\$52,827</b>	<b>\$78,700</b>	<b>\$17,048</b>

**TOMAH JOB CENTER**

**Revenue**

Facilities Rental Income	\$4,389	\$4,521	\$4,555	\$2,261	\$1,723	\$4,750
<b>Total Revenue</b>	<b>\$4,389</b>	<b>\$4,521</b>	<b>\$4,555</b>	<b>\$2,261</b>	<b>\$1,723</b>	<b>\$4,750</b>

**Expenses**

Depreciation Expense	\$11,571	\$11,571	\$11,571	\$5,802	\$5,802	\$11,600
<b>Total Expenses</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$11,571</b>	<b>\$5,802</b>	<b>\$5,802</b>	<b>\$11,600</b>

<b>Profit/(Loss)</b>	<b>(\$7,182)</b>	<b>(\$7,050)</b>	<b>(\$7,016)</b>	<b>(\$3,541)</b>	<b>(\$4,079)</b>	<b>(\$6,850)</b>
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**WESTERN TECHNICAL COLLEGE**

**ISSUE PAPER**

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**Topic:** **Project Submission and Acceptance – FY25  
Wisconsin Technical College System – Systemwide Leadership Grant**

**Issue:** The Wisconsin Technical College System Board has issued a request for proposals for Systemwide Leadership WAAE Conference for 2025.

**Issue:** The WTCS has released invitational Leadership Grants to Western Technical College in support of professional development for Agricultural/Agribusiness educators.

**Project Description:** At the invitation of the Wisconsin Technical College System Office, Western Technical College will apply for funds to support three Western faculty/staff/administration attending the WAAE Conference. This will keep Western Agribusiness faculty current on new content and up to date with the WTCS System. Additionally, it allows Agribusiness faculty a chance to network with faculty peers in the field.

<b>Total Project</b>	<b>State Funds</b>	<b>Matching Funds</b>
<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>

**Recommendation:** Authorize the submission of the above projects in substantive form and accept funds if awarded.

## New Hires, Appointments January 2025

### New Hires:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Student Financial Services Manager	Finance, Operations, & Workforce Development	FT	1/6/2025	Peter Ruud	17/3
Instructor – Nursing Assistant	Academic Affairs	FT	1/6/2025	Elizabeth Hamm	3/2
Application Integrity Associate LTE	Student Service & Engagement	PT	1/6/2025	Anne Fimreite	14/5
Grant Development & Project Manager	Executive Offices	FT	1/13/2025	Bethany Thier	10/5
Custodian Tomah	Finance, Operations, & Workforce Development	PT	1/27/2025	Devin Harazmus	15/3
Instructor – Criminal Justice	Academic Affairs	FT	1/30/2025	Joe Wiegrefe	12/5
Grant Development & Project Manager LTE	Executive Offices	FT	3/1/2025	Jialin Li	10/5

### Promotions, Appointments, Transfers:

Position filled	Division	FT/PT	Effective Date	Employee	Apps Received/ Interviewed
Dean, Integrated Technology <i>(previously Associate Dean ITD)</i>	Academic Affairs	FT	1/1/2025	Mike Poellinger	Promotion
Admin Assistant HPS <i>(Previously PT Admin Assistant)</i>	Academic Affairs	FT	1/6/2025	Katie Irwin	Appointment
Student Integrity Associate <i>(previously Student Inclusion Specialist)</i>	Student Services & Engagement	FT	2/3/2025	Mitch Berry	26/4

**Retirements, Resignations, and Terminations  
 January 2025**

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**Retirements**

<b>Position</b>	<b>Division</b>	<b>Effective Date</b>	<b>Employee</b>
Instructor – Occupational Therapy	Academic Affairs	4/21/2025	<b>Lori Kramer</b>
Instructor – IT Computer Support Specialist	Academic Affairs	4/21/2025	<b>Cindy Prindle</b>
Safety & Access Control Officer	Finance, Operations, & Workforce Development	6/20/2025	<b>Jeffry Noel</b>

**Resignations**

<b>Position</b>	<b>Division</b>	<b>Effective Date</b>	<b>Employee</b>
ELL Navigator	Student Service & Engagement	1/6/2025	<b>Emily Phillips</b>
CRM Community & Engagement Associate (LTE)	Student Services & Engagement	1/24/2025	<b>Austin Haseleu</b>
Law Enforcement Coordinator	Academic Affairs	3/3/2025	<b>Courtney Kostuchowski</b>

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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- Topic:** New Program Approval – Early Childhood Educator Apprentice
- Issue:** In coordination between Western and the WI Department of Workforce Development - Bureau of Apprenticeship Standards, a need was identified in our region to add an apprenticeship offering to help support our industry partners in the region.
- Background:** Western currently offers an Early Childhood Educator Program and by adding an Apprenticeship it provides a pathway for individuals to gain valuable, hands-on experience in the field while also earning a salary. This will also help address the childcare workforce shortage by offering a structured learning program that can attract new educators and help current ones advance their careers. Ultimately improving the quality of care for children through increased qualifications and retention rates within early childhood programs. This will also help to increase enrollment while maximizing our instructional resources.
- Recommendation:** Approve the submittal of a new apprenticeship program for consideration by the Wisconsin Technical College System Board.

## WESTERN TECHNICAL COLLEGE DISTRICT

### ISSUE PAPER

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- Topic:** New Program Approval – Mechatronics Technician Apprentice
- Issue:** In coordination between Western and the WI Department of Workforce Development - Bureau of Apprenticeship Standards, a need was identified in our region to add an apprenticeship offering to help support our industry partners in the region.
- Background:** Western currently offers a Mechatronic & Robotic Engineering Technology program, and by adding an Apprenticeship, it provides a pathway for individuals to gain valuable, hands-on experience in the field while also earning a salary. This will help address the workforce demand for skilled professionals in mechatronics and robotics by offering a structured learning program that can attract new talent and help current employees advance their careers. Ultimately, this initiative will contribute to the development of advanced technological solutions and innovations, improving industry outcomes through increased qualifications and retention rates within the field. This will also help to increase enrollment while maximizing our instructional resources.
- Recommendation:** Approve the submittal of a new apprenticeship program for consideration by the Wisconsin Technical College System Board.



RESOLUTION NO. \_\_\_\_\_

RESOLUTION AMENDING THE RESOLUTION ADOPTED DECEMBER 17, 2024  
AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE  
OF NOT TO EXCEED \$1,860,000 GENERAL OBLIGATION PROMISSORY NOTES  
OF WESTERN TECHNICAL COLLEGE DISTRICT, WISCONSIN  
WITH RESPECT TO MATURITY SCHEDULE

WHEREAS, on December 17, 2024, the District Board of the Western Technical College District, Wisconsin (the "District") adopted a resolution (the "Parameters Resolution") authorizing and establishing parameters for the sale of not to exceed \$1,860,000 General Obligation Promissory Notes (the "Notes");

WHEREAS, the Parameters Resolution established certain conditions which must be met prior to the issuance and sale of the Notes including a condition that the Notes shall mature on April 1 of the years 2025 through 2033 (the "Maturity Schedule Parameter"); and

WHEREAS, it is the finding of the District Board that it is desirable and in the best interest of the District to amend the Parameters Resolution to revise the Maturity Schedule of the Notes to mature on April 1 of the years 2026 through 2034;

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

1. The maturity table in the third paragraph of Section 3(A) of the Parameters Resolution is hereby amended to read as follows:

<u>Year</u>	<u>Amount</u>
2026	\$195,000
2027	205,000
2028	210,000
2029	220,000
2030	230,000
2031	190,000
2032	195,000
2033	205,000
2034	210,000

2. Except as expressly amended by this Resolution, the Parameters Resolution shall remain in full force and effect.

Adopted and approved January 21, 2025.

(SEAL)

\_\_\_\_\_  
Lance Bagstad  
Chairperson

\_\_\_\_\_  
Ken Peterson  
Secretary

WESTERN TECHNICAL COLLEGE DISTRICT

I S S U E P A P E R

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Topic: Designation of District's Attorney

Issue: The district board approves the designation of various legal firms each year at their July meeting. In July 2024, the district board approved the designation of Johns, Flaherty, and Collins, S.C. as general and personnel counsel and Strang Law LLC as personnel and labor relations counsel. The district board also approved the designation of Quarles and Brady as bond counsel.  
College administration would like to designate Quarles and Brady as an additional firm for personnel and labor relations counsel.

Recommendation: **Authorize the administration to use Quarles and Brady as needed for personnel and labor relations counsel.**

WESTERN TECHNICAL COLLEGE DISTRICT  
ISSUE PAPER

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**TOPIC:** Vehicle Technology Center Automotive Facility Expansion Updated

**ISSUE:** A \$125,000 donation was received for the Vehicle Technology Center Automotive Facility Expansion. Acceptance of the donation will increase the project budget from \$1,250,000 to \$1,375,000 and increase the size of the expansion. The additional square footage will help create a larger fourth bay, and a better learning environment for the students.

Construction is tentatively scheduled to start in April 2025 and will be completed by August 2025.

**RECOMMENDATION:** Approve the additional \$125,000 for the Vehicle Technology Center Automotive Facility expansion as outlined and submit the same to the WTCS board for approval at its January meeting.

<b>District Board Annual Report</b>	
	<b>Month and Year:</b> January, 2025
<b>Department Name:</b> Sustainability	
<b>Leader Name:</b> Casey Meehan, PhD	

*Western defines sustainability as the act of building—through our daily practices and educational programming—a thriving, resilient, and just community now and in the future. The sustainability department works to empower students and employees to reimagine and build cleaner, safer, healthier, and a more vibrant Driftless region.*

Sustainability resonates with the Western community. According to a survey sent to all members of the Western community at the end of 2022, 75% of respondents felt that sustainability was personally important to them. Moreover, 7 in 10 respondents felt that it is important to them that Western remains committed to pursuing sustainability.

#### 2024 Highlights

- **National recognition for sustainability efforts.** For the 7<sup>th</sup> year in a row, the American Association of Sustainability in Higher Education (AASHE) [Sustainable Campus Index](#) recognized Western as a top 10 overall performer in sustainability among 2-year colleges. Additionally, Western has been called out in the [2025 Princeton Review’s Guide to Green Schools](#).
- **Bringing EV charging to our rural stakeholders.** Western had commissioned two new electric vehicle charging stations (each with two charging ports) at our Viroqua campus. Western now owns 16 EV charging stations. Over the year, these stations serviced 245 unique drivers
- **Community outreach and partnerships.** Western continued its strong partnership with the 501c3 [Sustainability Institute](#). In December 2024, the La Crosse Community Foundation awarded the Sustainability Institute a three-year \$150,000 grant (\$50,000/year) to help strengthen our capacity. Community participation in Sustainability Institute events continues to grow year over year. Both our annual [Inspiring Sustainability Awards event](#) and our [Green Goose Chase](#) event had record numbers of participants (90 attendees and 100 teams, respectively).
- **Pursuing campus resilience.** In partnership with the County of La Crosse and the City of La Crosse, Western worked with Slipstream (out of Madison, WI) to successfully secure a State of Wisconsin Office of Energy Innovation grant. This money will be used to conduct a micro-grid feasibility study between part of Western’s La Crosse campus (likely the Kumm Center), the County administration and health buildings, and La Crosse City Hall.
- **Procuring renewable energy.** Western continues to pursue the procurement of a Virtual Power Purchase Agreement (VPPA) to further reduce our greenhouse gas emissions. Western retained the services of Coho Climate in 2023 and continues to receive quarterly updates on renewable energy projects that fit with our goals and risk tolerance.
- **Championing Western’s 2035 Scopes 1 & 2 carbon neutrality goal.** Scope 1 and 2 emissions include the air pollution that Western has the most control over.
  - This year, we have reduced our total Scope 1 & 2 emissions by 52% -- our lowest levels ever—since we started measuring this in FY2010. See the attached charts for details.
  - Our energy conservation efforts since FY2010 have helped us avoid of over \$3.9 million in utility bills.

### Challenges

Since the departure of Western's energy manager in late 2023, the immediate challenge of figuring out how to monitor our utility bills and usage (Western's second or third highest expense annually) has been filled through contracting with EnergyCap. Casey Meehan oversaw this process but hopes to be turning it over to Western's new facilities manager in early 2025.

Continuing work from December 2024, Casey will work with his immediate supervisor, Wade Hackbarth, to develop a strategic sustainability plan that will reinvigorate campus-wide awareness and support for sustainability initiatives.

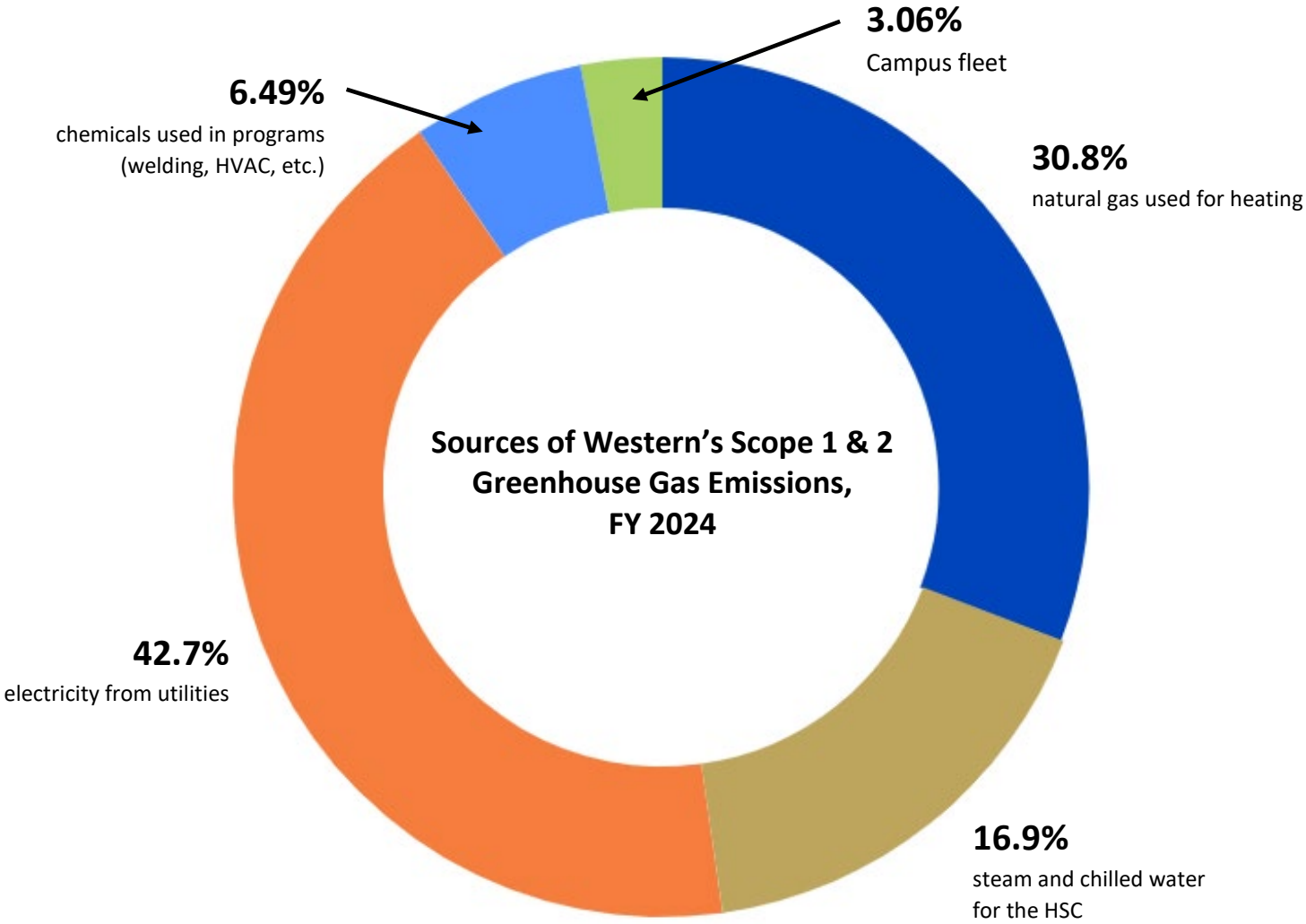
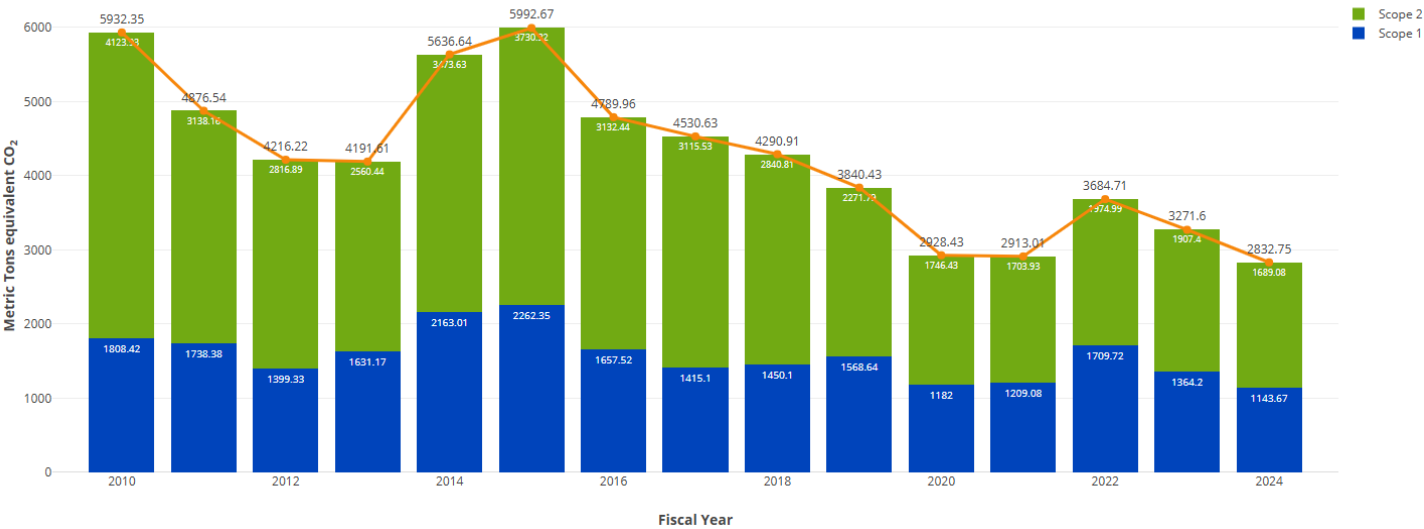
### Opportunities

The Inflation Reduction Act (IRA) of 2022 opens up billions of dollars in incentives to not-for-profit organizations for a variety of energy efficiency and pollution reduction work. With planning, **Western could be positioned to take advantage of a number of these incentives through workforce development efforts, infrastructure work that makes us more energy independent and resilient, and work that connects adaptation efforts to the marginalized communities that we serve.** Importantly, the change of administration at the federal level may reduce or eliminate some or all of these benefits in the coming four years. The time to act is now. Some of the opportunities include:

- **\$200 million** in grants from the Department of Energy to states to develop and implement programs to train and educate contractors on installation of home energy efficiency and electrification improvements. *Western could assist in this training process by offering certification and upskilling programs.*
- **\$3 billion** in grants from the Environmental Protection Agency to community-based nonprofits, working alongside institutes of higher education, for a wide range of climate resilience and adaptation work. *This can include work that mitigates climate and health risks from urban heat islands and developing or expanding programs that train a workforce to install and maintain zero-emission technologies.*
- **Tax credits of at least 30% (via direct pay) of the cost of installing renewable energy infrastructure** including solar panels, geothermal heat pumps and energy storage systems.
- **Tax credits up to 30% (via direct pay) of the cost of installing EV charging stations.**
- Tax deductions for contractors or other entities responsible for designing or retrofitting buildings that increase energy efficiency by 25% through projects such as interior lighting design, HVAC and hot water systems, and building envelope efficiency. These deductions can decrease the overall cost of the project.

Learn more about how the IRA could benefit Western [here](#).

# Western's Scope 1 & 2 Greenhouse Gas Emissions, FY 2010-2024



# 2022-23 WIG: Attract and Retain Students and Co-Workers



Western Technical College

**District Board Goal**

Incorporate Experience 2025 and related student success and employee engagement priorities into all board meetings:

- a) Strategies include:
  - i. Adapt District Board agendas to incorporate benchmarks, progress, and completion data related to Experience 2025 and the seven strategic goals
  - ii. Consider the four Strategic Directions in all decision-making
  - iii. Communicate college events and level of priority to District Board members
  - iv. Foster greater levels of employee engagement and recognition through resolutions of commendation, targeted visits, and visual management tours
  - v. Check, adjust, and revise the District Board monthly calendar to allow for agility
  - vi. Adjust monthly agenda to allow for adequate time to fully cover agenda items
- b) Lead measures include:
  - i. President's goals are achieved in the timeframe set forth in the strategic plan
  - ii. Each District Board meeting highlights the Strategic Directions for Experience 2025 and student success
  - iii. 25% of District Board meetings and advances are held in places that allow for engagement with Western employees and student learning spaces
  - iv. Approval of annual calendar
  - v. District Board members express satisfaction with time allotted for agenda items through a Plus/Delta document each month

Approved October 16, 2018

**District Board Commitments**

1. We will follow the communication flow for board-president-staff interactions set forth by the president.
2. We will embrace the college mission, vision, values, practices, and culture fully as the board's own.
3. We will work with the president and leadership team to assess and shape college goals, results and measures. This will be led by the president and leadership team with board support, partnership and endorsement
4. We will review all policies that are older than 2015.
5. We will commit to the tenets of the college's culture of accountability.
6. We will express opinions at the table with respect and clarity to everyone present at the table and all parties speaking. In the end we stand with one unified voice.
7. We will lead by focusing on the present and future in order to achieve student, college, and community success.
8. We will work with the president to define the data necessary to make informed and educated decisions
9. We commit to a college-wide view at all times as we serve the entire regions

**District Board Equity Commitment**

Events around our nation remind us yet again of the work that remains to create a more just and equitable society. As a Board, we acknowledge the hurt, frustration, and anger felt by countless Americans, especially Americans of color. We hurt with those who are hurting, and we stand, in particular, with black members of our communities during this difficult time. At Western Technical College, we pledge to lean into our College values of diversity, integrity, teamwork, and respect. As a Board, we are committed to our advocacy for and support of Western's strategic goals to increase the enrollment of students of color and to eliminate achievement gaps among black, Hispanic, and indigenous students. We acknowledge structural racism and systemic poverty contribute to these gaps, and we pledge to continue to support programs and policies that ensure access to higher education for all students. We embrace the imperative to learn from experiences, history, cultures, values, beliefs, and views different from our own and to lead with empathy and compassion. Change starts with each of us, and we pledge to hold ourselves and each other accountable in this critically important work.

Updated: 08.03.20



**DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm**

January	February	March (Board Location Change)
<ul style="list-style-type: none"> <li>Annual Enrollment Management</li> <li>Sustainability Update <i>(1-page report)</i></li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>New Program Approval</i></li> </ul>	<ul style="list-style-type: none"> <li>Enrollment Update</li> <li>Non-Renewals Proposal <i>(closed-as needed)</i></li> <li>Annual Planning Cycle Review <i>(biennial, even years)</i></li> <li>Roger hosts dinner - District Board and Senior Leadership Team <i>(2025 will move dinner to March, location TBD)</i></li> </ul> <p><b>Board Advance</b></p>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area - DEI</b></li> <li>ATD Update</li> <li>Annual District Board Appointment</li> <li>Student Government Update</li> <li>Closed Session President Presents on Evaluation</li> <li>2025 Community Luncheon @ RLC</li> <li>2025 Board Dinner</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Private Sector Review</i></li> </ul>
April	May (2 <sup>nd</sup> Tuesday)	June
<ul style="list-style-type: none"> <li>Full Budget Review <i>(no separate meeting) – Kicks Off Meeting</i></li> <li>Foundation Update</li> <li>Non-renewals <i>(closed-as-needed)</i></li> <li>Presidents Evaluation <i>(closed)</i></li> </ul>	<ul style="list-style-type: none"> <li>Student Ambassador Update</li> <li>Higher Ed Landscape &amp; Labor Market Update</li> <li>Annual Grant Update</li> <li>Annual K-12 Update</li> <li>District Boards Association Visit   Update <i>(May or June)</i></li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Non-renewals (as needed)</i></li> <li><i>Fees &amp; Rates</i></li> <li><i>District Boards Association Annual Fees (May or June)</i></li> </ul>	<ul style="list-style-type: none"> <li>Public Hearing – Budget</li> <li>Enrollment Update</li> <li>RLC Update <i>(biennial -done in 2022)</i></li> <li>HLC Update <i>(F2F years 3, 8, 9 and 10 (2024)   1-page report other years)</i></li> <li>District Board Dinner</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Board Approval of Budget</i></li> <li><i>3-year Facility Plan</i></li> <li><i>Out of State Tuition Remission/Waivers</i></li> <li><i>Presidents Contract Amendment</i></li> <li><i>Salary Adjustments</i></li> </ul>
July 2 <sup>nd</sup> Monday	August	September
<ul style="list-style-type: none"> <li><b>Program &amp; Service Highlights <i>(optional)</i></b></li> <li>Recognize WLDI Grads</li> <li>Annual Organizational Meeting Actions</li> <li>President Shares Identifies College Goals</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>District’s Attorneys</i></li> <li><i>District’s Public Finance Advisor</i></li> <li><i>District’s Official Newspaper</i></li> <li><i>District’s Public Depositories</i></li> <li><i>Annual Calendar</i></li> <li><i>Designation of Date/Time/Location of District Board meetings</i></li> </ul>	<p><b>Annual Infrastructure Meeting</b> <b>No Topics</b> <b>SLT Excused</b></p> <p><b>Board Advance - Annual Boardsmanship</b></p> <ul style="list-style-type: none"> <li>Annual Attorney &amp; Legal Update</li> <li>Validate Board Evaluation</li> <li>Validate Board Goals</li> <li>Validate Board Commitments</li> <li>“A” Level Policy Discussion</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li><i>Western and DBA Committee Appointments</i></li> </ul>	<ul style="list-style-type: none"> <li><b>Strategic Focus Area – 7-Weeks</b></li> <li>Enrollment Update</li> <li>Tax Levy Discussion</li> <li>College Day Update <i>(1-page report)</i></li> <li>Legislative Update <i>(1-page report)</i></li> <li>District Board Dinner</li> </ul>
<p><b>Note:</b> We will implement more discussions on budget and finance 2024 through 2026, to deepen our understanding of the fiscal climate. These discussions will sometimes take the place of traditional agenda items.</p>		

**Western Technical College**

**DISTRICT BOARD MONTHLY PLANNING CALENDAR – Meetings Begin at 2 pm**

October (Remote Location)	November	December
<ul style="list-style-type: none"> <li>• <b>Key Results Update</b> (<i>Student Success Metrics and Strategic Goals including Equity Scorecard</i>) (2025)</li> <li>• Review Previous Fiscal Year’s Operating Financial Results</li> <li>• Annual BIS Update (<i>1-page report 2024</i>)</li> <li>• Annual Marketing Update (<i>1-page report</i>)</li> <li>• Annual Manufacturers Luncheon on Same Day</li> <li>• Work Based-Learning (WBL) and Community-Based Learning (CBL) (<i>1-page report (2024)/short presentation 2025</i>)</li> <li>• 2025 HLC Visit Report Out (<i>Oct or Nov</i>)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Annual Review of Procurements Report</i></li> <li>• <i>Annual BIS Contract Training</i></li> <li>• <i>Tax Levy</i></li> <li>• <i>Resolution Designating Positions as Assistant, Associate, or Deputy District Director for Wisconsin’s Code of Ethics for Public Officials and Employees</i></li> <li>• <i>Annual Budget Modifications</i></li> </ul> <p>NOTE: Luncheons held at regional campuses (<i>2024, moved to 03/2025</i>)</p>	<ul style="list-style-type: none"> <li>• <b>Program &amp; Service Highlights</b> (<i>Learner Support &amp; Transition 2022, EMS, HPS 2023</i>)</li> <li>• <b>Strategic Focus Area – Co-worker Wellbeing</b></li> <li>• Q12</li> <li>• College Audit</li> <li>• Enterprise Update (<i>biennial odd years– 1-page report</i>)</li> </ul> <p><b>Board Advance</b></p>	<ul style="list-style-type: none"> <li>• <b>Annual Strategic Plan Review –</b> (<i>WIGS, Data, Adjustments, Progress, and Priorities</i>)</li> <li>• Borrowing Plan Discussion</li> <li>• RLC Community Panel Update (<i>1-page report, 2025 will move to May or June</i>)</li> </ul> <p><b>Issue Papers:</b></p> <ul style="list-style-type: none"> <li>• <i>Capital Borrowing</i></li> <li>• <i>College Audit</i></li> </ul> <p><i>DBA Board Member of the Year Nominations</i></p>

- \***Senior Leadership Team annual goal - 25% of District Board meetings or Advance sessions will be held at different locations.**
- \***Program Highlights / Students:** This will be an attempt to have 2-3 programs per year share program highlights with the board. This will intentionally move across sectors over time. Students will present with the faculty.
- \***One-page reports submitted in lieu of presentation to the District Board.**

Process   Timeline for President Evaluation	Timeline	Responsible
The President presents goals and updates.	March Board Meeting (closed session)	President
Distribute the President evaluation tool to the Board for their completion and the President for his/her self-assessment.	March Board Meeting	Human Resources
Compile results and summary document(s) to share with the Board and President.	March 31	Human Resources
Review and discussion of results	April Board Meeting (closed session)	Board, Human Resources
Meeting with President	Follows April Meeting	Board Chair, President
Review/Update Evaluation Criteria	May	Human Resources, Board Chair
Summary Materials to be filed in HR	June	Human Resources
Develop individual goals to be included in the next review period	June	President, Board Chair
Provide Final Evaluation tool to the Board and President	July 1	Human Resources

## Public Notice (see calendar below)

District Board (DB) members may attend the following meetings/events:

- District Boards Associations (DBA)
- WTCS State Board Meetings
- Community Luncheons
- Socials
- Other Western College-related events (Foundation, Student Government, All-College, etc.)

*No Western Technical College business will be conducted at the above meetings.*

## Future Dates

### 2024-2025

Date	Event	Location
• 01/21/2025	College Day (All-college event) & <b>Regular Meeting</b>	Western, La Crosse, WI
• 01/21/2025	WTCS State Board Meeting	WTCS Office, Madison, WI
• 02/9-12/2025	ACCT National Legislative Summit	Washington, DC
• 02/18/2025	<b>Regular Meeting</b>	Western, La Crosse, WI
• 03/11/2025	Tomah Community Bruch	Western RLC, Tomah, WI
• 03/11/2025	Mauston Community Lunch	Western RLC, Mauston, WI
• 03/11/2025	WTCS State Board Meeting	Madison Area Technical College
• 03/18/2025	BRF Community Lunch	Western RLC, Black River Falls, WI
• 03/18/2025	<b>Regular Meeting</b>	Western RLC, Black River Falls, WI
• 03/19/2025	Indy Community Lunch	Western RLC, Independence, WI
• 04/01/2025	DBA Meeting	TBD
• 04/15/2025	Viroqua Community Lunch	Western RLC, Viroqua, WI
• 04/15/2025	<b>Annual Budget &amp; Regular Meeting</b>	Western RLC, Viroqua, WI
• 04/19/2025	Commencement	La Crosse Center, La Crosse, WI
• 05/13/2025	<b>Regular Meeting</b>	Western, La Crosse, WI
• 05/20/2025	WTCS State Board Meeting	WTCS Office, Madison, WI
• 06/17/2025	<b>Public Budget &amp; Regular Meeting</b>	Western, La Crosse, WI
• 07/01/2025	DBA Meeting	TBD
• 07/08/2025	WTCS State Board Meeting	Nicolet Area Technical College
• 07/14/2025	<b>Organizational Meeting</b>	Western, La Crosse, WI
• 09/09-10/2025	WTCS State Board Meeting	Chippewa Valley Technical College
• 10/25/2025	WCTC Legal Issues Seminar & DBA Meeting	Waukesha Co Technical College
• 11/04-05/2025	WTCS State Board Meeting	Southwest Technical College